

Great Hanwood Parish Council

Standing Orders Appendix 2

GRANT APPLICATION FORM

Name of Organisation	St Thomas' Church		
Number of Members	Ave: 40	Frequency of Meetings	At least weekly
Description of Activities	Activities of a Christian church		
Amount of Grant Requested	Costs have remained stable in the past year, showing only a small increase. (£1334) A grant of £950 as in previous years will be appreciated.		
Purpose of Grant	Maintenance of the Churchyard		
Reason why funds requested cannot be met from your recurrent income	Our income is insufficient to meet the many expenses of maintaining the church building and its clergy.		
Indicate what steps would be taken to ensure 'Best Value' for the residents of Great Hanwood Parish for the use of grant if given	The present contractor has done an excellent job and maintained his price from the previous year.		
Accounting documents submitted	Last Year P&L Account		Yes/No
	Last Year Balance Sheet		Yes/No
	Current Year P&L Account to date		Yes/No
	Current Year Balance Sheet to date		Yes/No
Any Other Comments			
Name of official	Keith Packer		
Position	Treasurer		
Date: 18 January 17	Signature <i>K. Packer.</i>		

If a grant was provided last year please complete overleaf.

Great Hanwood Parish Council

PREVIOUS GRANT PROVIDED

Name of Organisation	St Thomas' Church
Amount of Grant Requested	£950
Amount of Grant Provided	£950
Amount of Grant Used	£950
Purpose of Grant	Maintenance of Churchyard
Reason why grant provided could not be met from your recurrent income	The many calls on the funds of relatively few committed donors, including the payment of Clergy salaries and expenses, and building maintenance.
Indicate what steps were taken to ensure 'Best Value' for the residents of Great Hanwood Parish for the use of grant if given	Last year's tender was the best we had obtained, and the work has been exemplary. The same quotation is good for another year.
Any Other Comments	
Name of official	Keith Packer
Position	Treasurer
Date: 18 January 17	Signature <i>K. Packer</i>

Great Hanwood Parish Council

Standing Orders Appendix 2

GRANT APPLICATION FORM

Name of Organisation	St Thomas' Church PCC		
Number of Members	Ave. 40	Frequency of Meetings	At least weekly
Description of Activities	Activities of a Christian Church		
Amount of Grant Requested	£335.00 (see costings calculation below)		
Purpose of Grant	To cover the extra cost in printing the Parish Council newsletter to be included in the Parish magazine. This is the equivalent of 2 x A4 pages, delivered to all homes in the parish.		
Reason why funds requested cannot be met from your recurrent income	N/A		
Indicate what steps would be taken to ensure 'Best Value' for the residents of Great Hanwood Parish for the use of grant if given	We print in-house.		
Accounting documents submitted	Last Year P&L Account		Yes/No
	Last Year Balance Sheet		Yes/No
	Current Year P&L Account to date		Yes/No
	Current Year Balance Sheet to date		Yes/No
Any Other Comments	Provisional accounts submitted with Churchyard application.		
Name of official	Keith Packer		
Position	Treasurer		
Date 18 January 2017	Signature <i>K. Packer</i>		

If a grant was provided last year please complete overleaf.

Great Hanwood Parish Council

PREVIOUS GRANT PROVIDED

Name of Organisation	St Thomas' Church PCC
Amount of Grant Requested	£275
Amount of Grant Provided	£275
Amount of Grant Used	£275
Purpose of Grant	To cover the extra cost in printing the Parish Council newsletter to be included in the Parish magazine. This is the equivalent of 2 x A4 pages, delivered to all homes in the parish.
Reason why grant provided could not be met from your recurrent income	N/A
Indicate what steps were taken to ensure 'Best Value' for the residents of Great Hanwood Parish for the use of grant if given	Printing 'in-house'
Any Other Comments	
Name of official	Keith Packer
Position	Treasurer
Date: 18 January 17	Signature <i>K. Packer.</i>

Costing of grant application Revised Jan 2017

We will be producing the equivalent of an extra 2 A4 pages for 573 households.

Toner

Our present experience shows that a toner cartridge will produce approx.. 4000 A4 pages, and costs £75

This works out: $\frac{105 \times 573 \times 2}{4000} = £30.08$ per issue

4000

Paper

Paper is about £3 per ream

$\frac{573 \times 3}{500} = £3.44$

500

Total cost per issue = £33.52

We produce 10 issues per year, with a 2 month issue in July and December.

Total extra cost is expected to be £335.20

Hanwood PCC

Balance sheet (Summary)

As at: 31 December 2016

	As at 31/12/2016	As at 31/12/2015
	£	£
Fixed assets		
Tangible assets	1,750	1,750
	1,750	1,750
Current assets		
Cash at bank and in hand	11,629	3,752
	11,629	3,752
Liabilities		
Creditors: Amounts falling due in one year	7	19
	11,622	3,732
Net current assets less current liabilities		
	13,372	5,482
Total assets less current liabilities		
	13,372	5,482
Total net assets less liabilities		
	13,372	5,482
Represented by		
Unrestricted		
Unrestricted - General fund	13,552	5,410
Designated		
Designated - Building repairs	—	—
Restricted		
Restricted - Churchyard	(194)	—
Restricted - Flower fund	14	72
	13,372	5,482
Funds of the church		

There may be minor discrepancies in the totals if the pence are not being shown