

GREAT HANWOOD PARISH COUNCIL

MINUTES of Council Meeting, convened at St Thomas' Church Extension, Hanwood on 28th November 2017 at 7.30pm

PRESENT:

Councillors: Cllr. J Percival (Chairman)
Cllr. K. Bromage
Cllr. R Evans
Cllr. J. Fox
Cllr. S Grant
Cllr. G Lewis
Cllr. J Pugh

In Attendance

Mrs R Turner, Clerk
4 members of the public, PCSO Joe Bradley

Minute Ref.	Minute
17/18/082	<p>ATTENDANCE & APOLOGIES</p> <p>Apologies received and accepted from Councillor Davies.</p>
17/18/083	<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS</p> <p>None declared and no dispensations being sought.</p>
17/18/084	<p>PUBLIC SESSION</p> <p>i. Public Comments</p> <p>A member of the public spoke in relation to the crossing by the shop/bridge. She was concerned for the safety of young children living in two houses adjacent to the crossing and was asking if danger signs could be put up. PCSO Bradley advised that he did not have any more information in relation to the pedestrian crossing. Councillor Evans agreed to follow up on this issue and PCSO Bradley agreed to log it is a concern. Councillor Evans went on to explain that the crossing is currently being assessed by the police and Shropshire Council, further to this matter having been raised at previous parish council meetings. He reported a meeting had been held with Brian Williams, Road Safety Officer for West Mercia Police. It has been agreed that extra warning of the bridge is needed to give traffic a chance to slow down and approach it an appropriate speed. This would include having signs further back to highlight the traffic lights which vehicles are approaching. Jason Hughes of Shropshire Council is going to look into putting up extra warning notices on the Shrewsbury side to warn people of the bridge but the budget is very constrained. Brian Williams had also asked for confirmation that the crossing meets all traffic guidelines, in relation to matters such as sight lines. Councillor Evans advised that it has also been identified that is a legal requirement to have an illuminated sign by the pedestrian crossing and this has been ordered. Councillor Evans also reported that he is seeking an update in regard to if Community Speedwatch signs can be installed in the area. A member of the public also asked if</p>

Signed (Chairman) Dated 23rd January 2018

20mph limits could be put in place in the village. PCSO Bradley advised that the West Mercia police force will not enforce 20mph speed limits as they are deemed to be advisory only.

Roy Dunscombe, Chairman of Hanwood Village Hall spoke in relation to his email summarising the hall's funding needs for the forthcoming year. In summary, he was asking if the PC can support the building insurance and essential health and safety play area inspections (including grass cutting for the large play area) a total estimated cost of £2,500 for 2018/19. He also reported that the hall has been awarded and £11,000 grant towards the cost of improving the toilets and installing a new kitchen and this will be received in early January. He asked if CIL would be available towards cost of refurbishing the village hall. Councillor Evans advised that the development adjacent to the village hall is in Pontesbury parish and they will receive the CIL although they have indicated a willingness to consider how this can be used in a way that reflects the geographical relationship of the development to Hanwood. It is likely to be at least three years until CIL is received and the majority of CIL, with the exception of the 15% Neighbourhood Fund element is not normally used for projects such as village halls. Councillor Evans further advised that the developer of the site adjacent to the village hall is offering £98,000, in addition to CIL, in lieu of open space provision on site. This funding could be used where the parish council wishes and the village hall, as a recreational facility, may fall under this category but it will be for the parish council to decide.

The developers of the housing site adjacent to The Cock Inn spoke in relation to an approach they had made to the parish council about altering the boundary of the proposed memorial garden so that more of the land fell within the gardens for the properties they are developing. They were offering to pay for the land and felt that this would be beneficial to the parish council because it would help to fund the memorial garden and reduce the maintenance cost of the memorial garden. The parish council noted that at present the memorial garden land is still in the ownership of Punch Taverns and an agreement has not yet been reached in regard to financing its landscaping and ongoing maintenance costs - the existing planning conditions state that this is Punch Taverns' responsibility.

A member of the public asked about the potential review of the Parish Plan and the Local Plan Review. The clerk explained to her that she could respond to the Local Plan direct to Shropshire Council up until 22nd December. The clerk advised that the parish council would further investigate the possibility of reviewing the Parish Plan in the New Year

ii. Police Report

PCSO Bradley reported that there has been one burglary in the last month.

iii. Shropshire Councillor's Report

Councillor Evans reported that Shropshire Council has imposed a spending freeze on all departments, following the Q2 budget report identifying a likely end of year overspend of £5 million. It is anticipated that during this financial year and the forthcoming financial year's reserves will need to be used to

	<p>cover overspend. The council's financial plan for the forthcoming years is to be discussed at the Cabinet meeting on 13th December. Councillor Evans highlighted that this means that the council now have no chance to discuss the budget prior to it going out publicly. In regard to the ongoing provision of environmental maintenance grants, Councillor Evans reported that a Task and Finish Group recommendation is going to Cabinet. This will propose that during the next financial year, the budget be halved from £150,000 to £75,000 and any parish with a population over 10,000 will not be eligible to apply. The maximum grant available will be £1,500 and grants will be assessed on a point scoring system which will require applicants to demonstrate the environmental benefits of usage of the grant. Councillor Evans also reported on proposed cuts to youth funding. Funding is to be cut to circa £125,000 and will be only available for the larger market towns with no funding being given to youth clubs in the rural areas. Councillor Evans also reported that the lamppost which had been removed at Caradoc is to be replaced shortly.</p>
17/18/085	<p>MINUTES OF PREVIOUS MEETING</p> <p>It was RESOLVED to approve the minutes of the meeting held on 31 October 2017 as being a correct record. The draft minutes of the public meeting held on 15 November 2017 were also noted and it was highlighted that some minor corrections were needed to them.</p>
17/18/086	<p>PARISH MATTERS</p> <ul style="list-style-type: none"> i. Dog fouling and request for bin – Mathew Mead is following up on this matter. ii. Hedge cutting A488 to Post Office Lane – the clerk asked if Network Rail have now carried out the work. Councillors agreed to let her know. iii. Traffic safety issues re pedestrian crossing – the report given by Councillor Evans in the public session was noted. iv. Trees Caradoc/Oaklands View – a resident of Caradoc View had raised concerns in regard to the maintenance of the trees along the driveway to The Oaklands. It was noted that the key issue is the height of the trees. Councillor Evans advised that he had spoken to Mr Longmore about it and that Mr Longmore was going to speak to the houses concerned. v. Damage to noticeboard by bus stop – the clerk advised that the left hand perspex window was no longer in the noticeboard. However, there were no sharp edges so the board was safe. It was RESOLVED to delegate authority to the clerk to ask Rod Butler to repair the board, as he had done on previous occasions. vi. Other matters - it was noted that The Cock Inn is due to re-open next week. Councillor Evans also advised that Mr Longmore had approached him about the possibility of the historic garage area at the rear of The Cock Inn being converted to a cafe and wedding venue, which would be ancillary to the pub use. The pub currently

	<p>has an A4 class planning permission so it was likely an A3 class planning permission would be needed. The cafe and coffee shop would be ancillary to the pub. Councillor Evans had advised Mr Longmore to get pre-application planning advice from Shropshire Council.</p>
17/18/087	<p>CO-OPTION OF COUNCILLOR TO VACANT SEAT</p> <p>No applications received.</p>
17/18/088	<p>Memorial garden</p> <p>This item was brought forward so that it was considered immediately after the public session. Councillor Evans highlighted that the original purpose of the proposed memorial garden was to act as a buffer between the development of the houses and the existing memorial. He recommended that the community be consulted on any changes to the agreed memorial garden. It was noted that there are outstanding issues in relation to Punch Taverns' obligation to fulfil a planning condition to landscape the land and maintain it. It was RESOLVED not agree to the request of the developers to alter the boundary at the present time, whilst negotiations are outstanding with Punch Taverns.</p> <p>The clerk also reported that she had an indicative quote of £1140 plus VAT to plant privet hedging around the edge of the garden and to install bow top picket fencing and a gate. It was noted that the developers will be erecting a wall on the boundary between the house garden and the memorial garden, as per the planning permission. Councillor Percival highlighted that some of the trees at the site are subject to TPOs and this would need further investigation before works are carried out. The clerk advised that if the garden is to be ready for the Centenary of World War One next year, the work would need to commence in Spring 2018. It was further RESOLVED to write to Punch Taverns and advise them that, if they do not agree to pay for the cost of landscaping the garden and maintaining it, that the parish council will invoice them for all of the costs incurred in pursuing this matter.</p>
17/18/088	<p>CARADOC VIEW PLAY AREA</p> <p>The clerk reported that Sovereign have advised that the replacement basket swing will be fitted in the first half of December. Replacement edging for the slide had also been sent by post. The clerk advised that she had asked Sovereign to look at some low-risk items from the RoSPA report relating to condition of some of the wood and the MUGA.</p>
17/18/089	<p>PLANNING MATTERS</p> <p><i>a. Planning Applications – for comment</i></p> <p>i. 17/05394/TPO – Chestnut Close, Hanwood, SY5 8RB</p> <p>Proposal: Crown reduce by 10% 1no Yew tree protected by Shrewsbury & Atcham Borough Council (Woodlands Avenue, Chestnut Close, Hanwood) Tree Preservation Order 2003.</p> <p>Comment: It was RESOLVED to make no comment as the works</p>

	<p>are necessary maintenanc</p> <p>ii. 17/05579/TPO - 38 Woodlands Avenue Hanwood, SY5 8NG</p> <p>Proposal: To fell 1No Sycamore Tree protected by Shrewsbury & Atcham Borough Council (Woodlands Avenue, Chestnut Close, Hanwood) Tree Preservation Order 2003</p> <p>Comment: It was <u>RESOLVED</u> to raise no objection</p> <p><i>b. Planning Decisions – for information only</i></p> <p>None.</p>																																																												
17/18/090	<p>FINANCIAL MATTERS:</p> <p>i. Appointment of external auditor for 2017/18 onwards – it was noted that PKF Littlejohns LLP has been appointed as the external auditor for all parish councils in Shropshire. The clerk advised that due to the council’s turnover it would have to have its 2017/18 accounts externally audited.</p> <p>ii. Draft budget 2018/19 – the draft budget was noted.</p> <p>iii. Payments for approval – it was <u>RESOLVED</u> to approve the following, including payments already made:</p> <table border="1" data-bbox="443 1025 1268 1955"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Ch q. No</th> <th>Ref</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>VOID</td> <td>VOID</td> <td>101</td> <td></td> <td>VOID</td> </tr> <tr> <td>Great Hanwood CIC</td> <td>Room hire</td> <td>102</td> <td>P57-1718</td> <td>£30.00</td> </tr> <tr> <td>Land rights services</td> <td>Grass cutting</td> <td>103</td> <td>P58-1718</td> <td>£240.00</td> </tr> <tr> <td>Mazars</td> <td>External audit</td> <td>104</td> <td>P59-1718</td> <td>£120.00</td> </tr> <tr> <td>Rebecca Turner</td> <td>Salary</td> <td>SO</td> <td>P60-1718</td> <td>£478.37</td> </tr> <tr> <td>SCPF</td> <td>Pension November</td> <td>106</td> <td>P62-1718</td> <td>£79.65</td> </tr> <tr> <td>SCPF</td> <td>Pension December</td> <td>107</td> <td>P63-1718</td> <td>£79.65</td> </tr> <tr> <td>VOID</td> <td>VOID</td> <td>108</td> <td></td> <td>VOID</td> </tr> <tr> <td>HMRC</td> <td>PAYE Q3</td> <td>109</td> <td>P64-1718</td> <td>£31.20</td> </tr> <tr> <td>VOID</td> <td>VOID</td> <td>110</td> <td></td> <td>VOID</td> </tr> <tr> <td>Sovereign Playgrounds</td> <td>Slide repair kit</td> <td>111</td> <td>P65-1718</td> <td>£55.61</td> </tr> </tbody> </table>	Payee	Item	Ch q. No	Ref	Amount	VOID	VOID	101		VOID	Great Hanwood CIC	Room hire	102	P57-1718	£30.00	Land rights services	Grass cutting	103	P58-1718	£240.00	Mazars	External audit	104	P59-1718	£120.00	Rebecca Turner	Salary	SO	P60-1718	£478.37	SCPF	Pension November	106	P62-1718	£79.65	SCPF	Pension December	107	P63-1718	£79.65	VOID	VOID	108		VOID	HMRC	PAYE Q3	109	P64-1718	£31.20	VOID	VOID	110		VOID	Sovereign Playgrounds	Slide repair kit	111	P65-1718	£55.61
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i. Income received		Payee	Item	Ref	Amount
		Ford Parish Council	Office costs	R06-1718	£307.68
		HMRC	VAT 126 refund	R07-1718	£605.95
		R Turner (GNLN Parish Council)	Office costs	R08-1718	£393.15
		SALC	Transparency Grant	R09-1718	£650.00
		GNLN Parish Council	Office costs	R10-1718	£58.22
		Atcham PC	Office costs	R11-1718	£136.17
		Ford Parish Council	Office costs	R12-1718	£28.95
17/18/091	COUNCILLOR REPORTS				
	Councillor Pugh reported that the Police Choir are performing at Hanwood Village Hall this weekend.				
17/18/092	LJC				
	Councillor Evans and Councillor Percival are to attend a special meeting on 29 th November, which has been called primarily to discuss proposed cuts to youth funding.				
17/18/093	CONSULTATIONS AND CORRESPONDENCE				
	Comments on the following consultations were <u>RESOLVED</u> as follows:				
	<p>i. Local Plan Review Preferred Scale and Distribution of Development - the parish council noted that Hanwood and Hanwood Bank had been assessed as being two separate settlements for the purposes of the Hierarchy of Settlements technical document. As a result, the Local Plan proposed that Hanwood be allocated as a community hub and that Hanwood Bank be designated as open countryside. The clerk noted that this was what the council had requested in its response to the earlier consultation on the Local Plan review. The clerk also advised the council that the level of development in Hanwood to date had significantly exceeded the housing guideline in SAMDEV. The council noted that there were inaccuracies in scoring of what facilities are in the parish, in relation to facilities outside the development boundary – the school, Village Hall, Hanwood Village Hall and outdoor play/sport facilities. It was <u>RESOLVED</u> to object to the designation of Hanwood village as a hub and request that it instead be a community cluster. It was further <u>RESOLVED</u> to support the designation on Hanwood Bank as open countryside. The</p>				

	<p>council objected to the high housing target for Shropshire as it was not in line with the consultation results from the Preferred Options stage. The council agreed with an urban focus to development.</p> <p>ii. Place Plan Review- it was agreed to add the following Priorities - traffic calming at Hanwood Bank and any other developments, speed reduction between Edgebold roundabout and Hanwood Bank. Raise the importance of traffic calming of the road by the bridge crossing to Priority. It was noted that the widening of Edgebold roundabout and the installation of the current bus shelter was now complete.</p> <p>iii. Youth funding - it was <u>RESOLVED</u> that the parish council objects to the removal of funding for youth clubs in rural areas. It was further <u>RESOLVED</u> that delegated authority be given to the clerk to draft the response following the LJC meeting, in consultation with Councillor Evans and Councillor Percival, who would attend the LJC.</p> <p>iv. Cultural Strategy - it was <u>RESOLVED</u> to make no response</p>
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