

GREAT HANWOOD PARISH COUNCIL

MINUTES of Annual Parish Council Meeting, convened at St Thomas' Church Extension, Hanwood on **16th May 2017** at 7.30pm

PRESENT:

Councillors: Cllr. J Percival (Chairman)
Cllr. K Bromage
Cllr. R Evans
Cllr. J Fox
Cllr. S Grant
Cllr. G Lewis
Cllr. W Davies
Cllr. J. Pugh

In Attendance Mrs R Turner, Clerk
2 members of the public
Andrew Sheldon (Shropshire Homes)

Minute Ref.	Minute
17/18/001	ELECTION OF CHAIRMAN It was RESOLVED to elect Cllr. Percival and he duly signed his declaration of acceptance of office.
17/18/002	ELECTION OF VICE CHAIRMAN It was RESOLVED to elect Cllr. Evans.
17/18/003	DECLARATIONS OF ACCEPTANCE OF OFFICE The clerk confirmed that duly completed declarations had been received from all councillors prior to the start of the meeting.
17/18/004	ATTENDANCE & APOLOGIES All present.
17/18/005	DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS Cllr. Grant declared a bias interest in relation to item 18(i), The Cock Inn and Bowling Green, Hanwood.
17/18/006	PUBLIC SESSION i. Public Comments The applicant spoke in relation to planning reference 17/05174/REM. She explained that they would like a balcony to overlook the bowling green and they had discussed this with the club who had no objections. She confirmed that the access on the original drawings will be adhered to. Bill Longmore reported on the Great Hanwood Community Enterprise CIC, which had been formed at a recent meeting. A chair, secretary

Signed (Chairman) Dated 27th June 2017

and treasurer have been appointed and there can be 10 to 12 members. The scope for the company is potentially wide and could help out other areas/organisations in the parish, such as the Village Hall. Bill and Ursula Longmore will provide an interest free loan on day one to purchase the pub and bowling green and shares will be able to be purchased in the company. The company is seeking support from the council.

ii. Police Report

iii. Shropshire Councillor's Report

Councillor Evans reported that that the annual Council meeting Shropshire Council is due to happen on Thursday and that it is possible that Peter Nutting will be elected as the new leader.

iv. Shropshire Homes further development at Hanwood Bank

Andrew Sheldon reported on a proposal by Shropshire Homes for further development of up to 25 houses at the existing site at Hanwood Bank (land west of Caradoc View). The existing planning permission commits Shropshire Homes to providing a Section 106 sum of £25,000 towards a pedestrian crossing, although this will not meet the full cost. Shropshire Homes are suggesting that if permission is granted for a second phase of development at the site, they will fully fund a pedestrian crossing.

Shropshire Homes had held a recent public meeting regarding the proposal for a second phase of development. Access issues were discussed at this meeting and a preference for a pelican crossing has been expressed, with the preferred location being towards Caradoc View because this is further from homes opposite the site. The location of the crossing would require further discussion with Shropshire Council Highways and Shropshire Homes will be asking if they can contribute something towards the design study which will be required. Concerns regarding drainage were also expressed and attenuation tanks would be used. In regard to timing, the proposal is to start development on site in spring 2018 to reduce issues with mud. Councillor Grant asked how high the trees will be, where they back onto the Oaklands. Andrew said that a site meeting will be held with a tree surgeon. Overall, the public meeting had expressed an acceptance of the further development and Shropshire Homes are planning to submit a full planning application. In order to validate the existing permission, it is planned to commence some works on site during this year, in relation to the existing permission. Andrew stated that Shropshire Homes have no current plans for development to the left of the site and it is not in their ownership. Andrew was also asked about potential for play equipment at the site and the number of affordable homes. The number of affordable homes is not known at present.

Cllr. Grant left the meeting.

17/18/007	<p>MINUTES OF PREVIOUS MEETINGS</p> <p>It was RESOLVED to approve and adopt the minutes of the meeting held on 25 April 2017.</p>
17/18/008	<p>PARISH MATTERS</p> <ul style="list-style-type: none"> i. Dog fouling and request for bin – Councillor Evans had spoken to Tim Sneddon and asked for this to be progressed. ii. Handrail of the footbridge next to the shop/railway – clerk to follow this up with Debra Lloyd. iii. Hedge cutting 18 Chestnut Close - the clerk has written to the landowner. iv. Hedge cutting A488 to Post Office Lane – response awaited from Network Rail. v. Undertaking reference development at the Oaklands - the clerk had researched this and confirmed that the existing undertaking states that a sum of £8000 is to be contribution towards cost of pedestrian crossing. By agreement with Shropshire Council and the parties to the undertaking, it may be possible for this to be used for other purposes. vi. Speed Reduction Scheme - it was agreed to put this item on the agenda for the next meeting.
17/18/009	<p>COUNCIL POLICIES FOR REVIEW</p> <p>Following review, it was RESOLVED to adopt all of the following policies:</p> <ul style="list-style-type: none"> i. Parish Council Risk Assessment, Asset Register and Insurance ii. Standing Orders iii. Financial Regulations iv. FOI Publication Scheme v. Grievances Procedure vi. Pensions Discretions Policy vii. Complaints Procedure viii. Gifts & Hospitality Policy – minimum threshold of £10 ix. Training policy x. Business Continuity Plan – not needed at this stage
17/18/010	<p>APPOINTMENT OF REPRESENTATIVES TO EXTERNAL ORGANISATIONS</p> <ul style="list-style-type: none"> i. SALC – Cllr. Evans ii. LJC – Cllr. Fox (Cllr. Percival reserve) iii. Village Hall Committee – Cllr. Pugh iv. Great Hanwood Community Enterprise CIC – Cllr. Percival
17/18/011	<p>ELECTION OF STANDING COMMITTEES AND REVIEW OF TOR</p> <ul style="list-style-type: none"> i. Planning Committee – Cllrs. Bromage, Evans, Lewis, Percival and Pugh (substitutes Cllrs. Davies and Grant). Meetings of the committee to be called as and when needed. ii. Finance & General Purposes Committee – the terms of reference for the committee were approved. Membership to be

	Cllrs. Percival, Bromage, Davies, Fox and Lewis.
17/18/012	CO-OPTION OF COUNCILLOR No applications had been received.
17/18/013	GENERAL POWER OF COMPETENCE It was RESOLVED to adopt the General Power of Competence and in reaching this decision the council reviewed the eligibility criteria and confirmed that it met them.
17/18/014	CARADOC VIEW PLAY AREA <ul style="list-style-type: none"> i. Repairs and maintenance - the clerk advised that Sovereign are due to go and complete the repairs to equipment shortly. ii. Tree work - it was agreed that the lower branches of three trees needed to be removed and that this should be done as soon as possible. It was further agreed to obtain quotations for a fence and removing/re-planting the trees. iii. Veolia grant - the clerk advised that Veolia had recently changed their criteria and therefore the council did not fall within their grant area so this would not be an option for funding replacement of the equipment is.
17/18/015	PLANNING MATTERS <ul style="list-style-type: none"> a. <i>Planning Decisions – to note</i> <ul style="list-style-type: none"> i. 17/00939/FUL - Spring Meadow, Orchard Lane, Hanwood, Shrewsbury, Shropshire, SY5 8LD Erection of block of 4 stables plus tack room, with concrete yard and 40x20m manege Grant Permission b. <i>Planning Applications – for comment</i> <ul style="list-style-type: none"> i. 17/01574/REM - Proposed Dwelling West Of Greenwood Meadow, Hanwood, Shrewsbury, Shropshire Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to permission 16/04092/OUT for the erection of detached dwelling and garage (to include access) It was RESOLVED to not object to the application because the access and privacy issues have been addressed. c. Shropshire Homes - feedback on presentation regarding additional development at land west of Caradoc View. The council commented that it was generally not opposed to the development but that its final comments would depend on the details of the submitted application.

<p>17/18/016</p>	<p>Community Newsletter Councillor Fox asked that he be referred to as John not Jonathan in the newsletter.</p>																																																							
<p>17/17/017</p>	<p>FINANCIAL MATTERS:</p> <ul style="list-style-type: none"> i. Internal Auditor Report - the report was noted and that no actions arising ii. Section 1 Annual Governance Statement of Annual Return - it was RESOLVED to answer yes to the relevant questions of this part of the return and it was approved. iii. End of year budget report, bank reconciliation and variances – the clerk presented the end of year budget report bank reconciliation and variance explanation. It was noted that the end of year balance was £21,449.88, with payments during the year of £21,610.50 and receipts totalling £24,516.37. iv. Section 2 – Accounting Statements of Annual Return - it was RESOLVED to approve the accounting statements. v. Bank mandates – the clerk asked all signatories to ensure they completed the internet banking paperwork vi. Payments for approval – it was RESOLVED to approve the following, including payments already made: <table border="1" data-bbox="443 1003 1268 1473"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Chq . No</th> <th>Ref</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>R Turner</td> <td>Salary April</td> <td>SO</td> <td>P10-1718</td> <td>£478.37</td> </tr> <tr> <td>ICO</td> <td>Registration</td> <td>DD</td> <td>P11-1718</td> <td>£35.00</td> </tr> <tr> <td>Came & Co</td> <td>Insurance</td> <td>63</td> <td>P12-1718</td> <td>£918.80</td> </tr> <tr> <td>SCPF</td> <td>Pension</td> <td>64</td> <td>P13-1718</td> <td>£79.65</td> </tr> <tr> <td>R Groome</td> <td>Audit</td> <td>65</td> <td>P14-1718</td> <td>£40.00</td> </tr> <tr> <td>Ray Parry Playgrounds</td> <td>Play bark</td> <td>66</td> <td>P15-1718</td> <td>£1356.00</td> </tr> <tr> <td>Landright Services</td> <td>Grass cutting</td> <td>67</td> <td>P16-1718</td> <td>£240.00</td> </tr> <tr> <td>R Turner</td> <td>Expenses</td> <td>68</td> <td>P17-1718</td> <td>£73.37</td> </tr> <tr> <td>SALC</td> <td>Subs</td> <td>69</td> <td>P18-1718</td> <td>£380.75</td> </tr> <tr> <td>Hanwood PCC</td> <td>Room hire</td> <td>70</td> <td>P19-1718</td> <td>£180.00</td> </tr> </tbody> </table> <ul style="list-style-type: none"> vii. Income received – Precept of £21958.38. 	Payee	Item	Chq . No	Ref	Amount	R Turner	Salary April	SO	P10-1718	£478.37	ICO	Registration	DD	P11-1718	£35.00	Came & Co	Insurance	63	P12-1718	£918.80	SCPF	Pension	64	P13-1718	£79.65	R Groome	Audit	65	P14-1718	£40.00	Ray Parry Playgrounds	Play bark	66	P15-1718	£1356.00	Landright Services	Grass cutting	67	P16-1718	£240.00	R Turner	Expenses	68	P17-1718	£73.37	SALC	Subs	69	P18-1718	£380.75	Hanwood PCC	Room hire	70	P19-1718	£180.00
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<p>17/18/018</p>	<p>CONSULTATIONS AND CORRESPONDENCE Noted as follows:</p> <ul style="list-style-type: none"> i. Survey from community group re The Cock Inn, Hanwood - the council noted the survey information given by Bill Longmore at the start of the meeting. It was RESOLVED to write a letter supporting the great Hanwood community enterprise CIC in its proposal to purchase the pub and Bowling Green ii. Training courses – attendance at training courses was noted. 																																																							

<p>17/18/019</p>	<p>DATES OF FUTURE MEETINGS:</p> <p>i. It was RESOLVED to agree the following meeting dates: 27th June 2017, 25th July 2017, 26th September 2017, 31st October 2017 (5th Tuesday), 28th November 2017, 23rd January 2017, 27th March 2018, 24th April 2018 (also APM at 6.30pm), 22nd May 2018</p>
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