

GREAT HANWOOD PARISH COUNCIL

MINUTES of the Parish Council Meeting, convened at St Thomas Church Extension, Hanwood on **29th November 2016** at 7:30pm

PRESENT:

Councillors: Cllr J Percival (Chairman)
 Cllr K Bromage
 Cllr R Evans
 Cllr J Fox
 Cllr G Lewis
 Cllr Mrs J Pugh
 Cllr. W Davies

In Attendance Mrs R Turner, Clerk
 5 members of the public

Minute Ref.	Minute
16/017/074	ATTENDANCE & APOLOGIES Received and accepted from Cllr. Jones.
16/017/075	DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS None declared and no dispensations being sought.
16/17/076	<p>PUBLIC SESSION:</p> <p>i. Presentation from Michael Davies (MD), SC Highways–MD outlined progress to date on the community concern Speed Reduction scheme being progressed for Hanwood village. The report by consultants, Mouchel, is close to being completed and will be circulated shortly. The report looks at the current situation, collision history, recorded travelled speeds and identifies a number of options. For the purposes of the report, the village is split into 4 parts – Caradoc View, Hanwood Bank, core village (between the railway bridges) and the school. The report states the following:</p> <p>Caradoc View is characterised by some road frontages, cluster of properties off the main road, multiple junctions, bus stops and associated crossing movements. No collision history.</p> <p>Hanwood Bank has no real property frontage, several accesses, an incline, footway on one side. One serious collision here with driver reported to have dozed off and drifted into path of oncoming traffic. MD said that this is the hardest part of the village to address because it has a less village like appearance and it may need a Vehicle Activated Sign (VAS).</p> <p>Village Core has traditional development on both sides and footways on both sides for most of its length. It also has the pub,</p>

	<p>church and retail outlets. Three collisions here, classed as slight. Due to drunk driver losing control on bend by the brook, vehicle drifting across centre line by Orchard Lane hitting oncoming vehicle, pedestrian stepping into path of traffic near Woodlands Avenue.</p> <p>The school end of the village has access to the school (pedestrian and vehicular), lay-by opposite generating crossing movements at start and end of the day. It has a single junction accessing a number of properties, footway on one side lining to Cruckmeole. Two collisions here, classed as slight – vehicle pulling out of Pound Lane, hitting side of vehicle travelling on A488, skip wagon hitting the bridge.</p> <p>Road widths vary from 5.9 to 7.5m which limits options for traffic calming. The A488 is a main distributor and carries HGVs which also restricts traffic calming options. Overall 3 of the incidents are driver behaviour related and 3 could be down to treatable highway issues or driver/pedestrian behavioural. Collision rate within the village boundary is classed as below national average.</p> <p>Speed Data from the Automatic Traffic Counters (ATC) shows 85th percentile speed of 34.9mph eastbound near Hanwood Bridge, 32.4mph westbound. The ATC near the Church shows westbound 85th percentile speed of 32.7mph, eastbound 33.8mph. Highest 85th percentile speeds are near Hanwood Bank being 38.7mph eastbound, 37.1mph westbound. In Mouchel's opinion this represents relatively sound compliance.</p> <p>The report also observes that some traffic interventions have been used to date, such as VASs. There is a formal crossing point at Weir Lane but a number of other desire lines e.g. at Caradoc by the bus stop. Minimal or nil parking on the A488. Kerb heights low. Hedge lines encroaching onto the footway widths.</p> <p>Options identified include:</p> <ul style="list-style-type: none">• Removal of centre line to create an element of confusion as to available road width• Gateway – signalling to drivers that they are entering a village• Carriageway pinching at discrete points – narrow traffic lanes pushes traffic flows closer together• Managing street furniture to reduce clutter• Maintenance of hedges – to make footways wider• Carriageway splitters – more for use a gateway treatment but could provide uncontrolled 2 stage crossing facility if adequate road width available• Coloured surfacing likely to be too costly and maintenance costs.
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	<p>Next steps:</p> <ul style="list-style-type: none">• The Parish Council and local SC Member to get the report and give feedback which will be assimilated, followed by developing designs further in consultation with PC and local SC Member. The public and Parish Councillors then questioned Mr Davies on the report, as recorded below <p>ii. Public comments—A member of the public asked if the former dairy site was included in the scheme. MD advised that it is not and would need to be a separate scheme. MD felt there was not enough collision history to justify its inclusion as collision rate is below the national average. Cllr. Evans highlighted the risks to cyclists. Cllr. Evans asked if the centre line could be taken out between Edgebold and the dairy? MD said this was not recommended and it was only likely to be possible to reduce the speed limit to 40mph or 50mph and that this would first require a decision to pursue such an approach. A member of the public asked if braking distances are looked at when calculating speed limits and if they can be checked at this location. MD replied that any new development accessing the highway has to have adequate visibility splays and the dairy site should have had this when built. It was noted that it is not possible to improve visibility splays as this is dependent on a co-operative approach between the two landowners. It was reported that the gate was moved over but the previous position of the gate was better. MD would check why the gate was moved and if this has SC approval.</p> <p>A member of the public asked about having speed signage on the A488 at Hanwood Bank. MD replied that this is not allowed under traffic regulations due to the classification of the road.</p> <p>Cllr. Evans asked about the VAS planned for Caradoc View which was paid for in 2015/16. MD advised that it is a separate project. Cllr Davies noted that over 50% of the traffic is going well over 50mph and asked what budget there is for VAS signs. It was noted that there are 3 VAS planned already.</p> <p>Cllr. Fox asked if the 30mph VAS signs know when they have been triggered. MD replied that some types do but not the basic models.</p> <p>The potential pelican crossing at Caradoc was on hold due to the Orchard View development which is still at outline stage. MD felt there were issues with a signalised crossing in terms of visibility for drivers and pedestrians. Cllr. Bromage commented that it would at least be safer than at present. MD replied that there is an average of 1 injury per year on a crossing and that forward visibility is needed and that it needs to be 20 metres from a junction which would take it away from the pedestrian desire line.</p>
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	<p>MD was asked how much the S106 funds for the development of 25 houses are? It was noted that access on to the site at the bottom of The Oaklands is outstanding as it is a reserved matter in the planning permission. MD to seek updates on these matters</p> <p>iii. Police Report - during October there were the following incidents – Drugs - 1, assault – 1, theft – 1, criminal damage – 1, Due to recent burglary residents are asked to report suspicious activity.</p> <p>iv. Shropshire Councillor’s Report – Cllr. Evans reported that a meeting regarding youth budgets has been deferred until mid-December. The Cabinet paper on this matter shows a 50% cut in budget overall.</p>
16/17/077	<p>MINUTES OF PREVIOUS MEETINGS:</p> <p>i. Minutes of Council meeting on 25th October 2016 - The Council reviewed and approved the minutes and they were duly signed by the Chairman</p> <p>ii. Verbal report from Finance & General Purposes Committee – the Committee recommends a balanced budget. It also recommends that the poplars are not removed from the play area and that tree works focus on pruning the conifers and removing 2 dead specimens</p>
16/17/078	<p>HIGHWAYS MATTERS</p> <p>The Council will await the report from Mouchel re the Speed Reduction Scheme.</p>
16/17/079	<p>PARISH MATTERS TO REPORT:</p> <p>i. Defibrillator– the Rea Valley Ambulance Service are now looking to put on a Basic training course. It was agreed to ask the landlord of The Cock Inn if he would consider allowing the defibrillator to be moved to there (to be done after the training). <i>Action: Clerk</i></p> <p>ii. Dog fouling– a quote had been received. It was agreed to first ask Paul Beard, Head of Waste at SC, for a general purpose bin, to be sited at the bottom of the lane to The Oaklands. <i>Action: Clerk/RE</i></p> <p>iii. Edgebold Roundabout– Cllr. Evans has written to Highways England – reply awaited.</p> <p>iv. Street lights – RESOLVED to take out a maintenance contract with EON. <i>Action: Clerk</i></p> <p>v. Bridleway Red Lane, report of obstruction– reported and being addressed.</p> <p>vi. Unilateral undertaking ref The Oaklands – SC had advised that £8000 had been received as Section 106 money –and has been highlighted for use in the design scheme for a crossing which is currently on-hold and subject to the outcome of the</p>

	<p>speed management scheme for Hanwood currently being progressed</p> <p>vii. Overhanging tree Church Lane – the tree grows out of Church Lane so unclear whose responsibility it is. <i>Action: Clerk to report to SC</i></p> <p>viii. New parish matters –</p> <ul style="list-style-type: none"> • Report of street light no 5 by entrance to main road/Village Hall out. • Hedges need cutting by Bank House, between railway bridge and Post Office Lane, Bridge Lane to opposite end of Post Office Lane, The Paddock. • The Church has found a volunteer, Steve Jones, who will maintain the war memorial – Council noted its thanks. <i>Action: Clerk to contact landowners & report street light</i>
16/17/080	<p>CARADOC VIEW PLAY AREA</p> <p>a. Replacement equipment (replacing the wooden trail by the entrance) – three contractors had visited site, one had returned a quote to date. Grants of up to £6000 may be available.</p> <p>b. Maintenance matters</p> <p>i. Tree report – the report was noted, the actions needed at the present time being to remove the 2 dead conifers and crown lift the conifers. The poplars may become problematic in the medium term but are deemed safe at present. <i>Action: Clerk to instruct works and write to neighbouring houses whose gardens back on to the play area</i></p> <p>ii. Specification for Grass Cutting contract at Caradoc – Cllr. Evans reported that the Environmental Maintenance Grant scheme will continue in 2017/18, with grants of up to £3000 being available. It was RESOLVED to approve the draft contract specification subject to adding the two Village Hall play areas to it. The contract would be joint between the Village Hall and Parish Council and be for 3 years. Contractors to be asked to quote separately for each area so that cost implications can be evaluated. <i>Action: Clerk, in liaison with Roy Dunscombe. Contract to be advertised online, in newsletter and by approaching local contractors</i></p> <p>iii. Replacement of broken item of play equipment – RESOLVED to accept the quote from Kompan as this design was the closest to a like-for-like replacement. <i>Action: Clerk to order</i></p> <p><i>Due to the time, it was RESOLVED to lift Standing Orders to enable the meeting to continue</i></p>

16/17/081	YOUTH CLUB Update provided by Cllr. Evans in his report was noted.																																																																								
16/17/082	<p>PLANNING MATTERS:</p> <p>a. Planning Decisions - None</p> <p>b. Applications/Appeals for comment</p> <p>i. 16/04743/FUL – 1 Mill Cottages, Hanwood, Shrewsbury, SY5 8NA - It was <u>RESOLVED</u> to make no comments</p>																																																																								
16/17/083	<p>FINANCIAL MATTERS:</p> <p>i. Payments for approval – it was <u>RESOLVED</u> to approve the following:</p> <table border="1" data-bbox="443 745 1123 1279"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Chq. No</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>J Heathorn</td> <td>War memorial</td> <td>027</td> <td>£72.00</td> </tr> <tr> <td>R Turner</td> <td>Salary & expenses</td> <td>028</td> <td>£566.68</td> </tr> <tr> <td>VOID</td> <td>VOID</td> <td>029</td> <td>VOID</td> </tr> <tr> <td>Sign & Poster</td> <td>Play area signs</td> <td>030</td> <td>£42.00</td> </tr> <tr> <td>Hutchinson Groundcare</td> <td>Grass cutting</td> <td>031</td> <td>£135.00</td> </tr> <tr> <td>SALC</td> <td>Training</td> <td>032</td> <td>£22.00</td> </tr> <tr> <td>SCPF</td> <td>Contributions Oct</td> <td>033</td> <td>£99.56</td> </tr> <tr> <td>SCPF</td> <td>Contributions Nov</td> <td>034</td> <td>£99.56</td> </tr> <tr> <td>SCPF</td> <td>Contributions Dec</td> <td>035</td> <td>£99.56</td> </tr> </tbody> </table> <p>It was <u>RESOLVED</u> to approve the following payments already made:</p> <table border="1" data-bbox="443 1391 1123 1547"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Ref No</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NPower</td> <td>Electricity</td> <td>DD1</td> <td>£13.74</td> </tr> <tr> <td>NPower</td> <td>Electricity</td> <td>DD2</td> <td>£10108</td> </tr> <tr> <td>R Turner</td> <td>Salary – Oct</td> <td>SO5</td> <td>£443.77</td> </tr> </tbody> </table> <p>To note the following corrections to reference numbers for payments in October minutes, highlighted in bold below:</p> <table border="1" data-bbox="443 1697 1123 1888"> <tbody> <tr> <td>Hutchinson Groundcare</td> <td>Grass cutting</td> <td>024</td> <td>£80.00</td> </tr> <tr> <td>Play Inspection Co</td> <td>RoSPA</td> <td>025</td> <td>£75.00</td> </tr> <tr> <td>Travis Perkins</td> <td>Play bark</td> <td>026</td> <td>£107.40</td> </tr> <tr> <td>R Turner</td> <td>Salary – Sep</td> <td>SO4</td> <td>£443.77</td> </tr> </tbody> </table> <p>ii. Income received HMRC – VAT refund - £421.08</p>	Payee	Item	Chq. No	Amount	J Heathorn	War memorial	027	£72.00	R Turner	Salary & expenses	028	£566.68	VOID	VOID	029	VOID	Sign & Poster	Play area signs	030	£42.00	Hutchinson Groundcare	Grass cutting	031	£135.00	SALC	Training	032	£22.00	SCPF	Contributions Oct	033	£99.56	SCPF	Contributions Nov	034	£99.56	SCPF	Contributions Dec	035	£99.56	Payee	Item	Ref No	Amount	NPower	Electricity	DD1	£13.74	NPower	Electricity	DD2	£10108	R Turner	Salary – Oct	SO5	£443.77	Hutchinson Groundcare	Grass cutting	024	£80.00	Play Inspection Co	RoSPA	025	£75.00	Travis Perkins	Play bark	026	£107.40	R Turner	Salary – Sep	SO4	£443.77
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16/17/084	COUNCILLOR REPORTS The Local Plan Review consultation will commence in late January.
16/17/085	CONSULTATIONS & CORRESPONDENCE: <ul style="list-style-type: none"> i. SC consultation on Local Plan Sustainability Appraisal Scoping report - noted, no comments ii. SC consultation on Open Space Needs Assessment report – Clerk to request that the Memorial Garden be listed as an area of open space iii. SC consultation on future arrangements for planning applications- agreed to reject to both 31 day consultation period and online plans only. iv. Community Tree scheme – noted v. SHG Annual Report - noted
16/17/086	DATES OF FUTURE MEETINGS: 24th Jan 2017; 21st March 2017 at 7.30pm at St Thomas Church Extension
16/017/087	ITEMS FOR NEXT AGENDA No requests.
	CONFIDENTIAL MATTERS: <i>It was resolved that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, the following items are confidential as they concern commercial contractual matters and information relating to an individual</i>
16/17/088	STREET LIGHT MAINTENANCE – it was <u>RESOLVED</u> to continue the existing maintenance agreement
16/17/089	TREE MAINTENANCE – it was <u>RESOLVED</u> to appoint a preferred contractor
16/17/090	STAFF MATTERS Agreed to defer to the next meeting.