

GREAT HANWOOD PARISH COUNCIL

MINUTES of the Parish Council Meeting, convened at St Thomas' Church Extension, Hanwood: **20th September 2016** at 7:30pm

PRESENT:

Councillors: Cllr J Percival (Chairman)
Cllr Mrs B Bateman
Cllr K Bromage
Cllr G Jones
Cllr G Lewis
Cllr Mrs J Pugh

In Attendance Mrs R Turner, Clerk
3 members of the public

APOLOGIES: Cllrs Evans & Fox

Minute Ref.	Minute	Proposer / Seconder/ Action
16/017/033	<p>ATTENDANCE & APOLOGIES</p> <p>Those present were noted and apologies received and accepted from Cllrs. Evans and Fox.</p> <p>Noted that at the start of the meeting Jessica Pugh was in attendance as a member of the public until she was subsequently co-opted.</p>	
16/017/034	<p>DECLARATIONS OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS</p> <p>None.</p>	
16/17/035	<p>PUBLIC SESSION:</p> <p>i. Public Comments – A member of the public who owns a dog grooming business at The Depot, Edgebold, spoke regarding highway safety, further to her attendance at the July Council meeting. She had spoken to the owners of the site she leases her business unit from. She will email the Clerk a summary of the safety concerns</p> <p>ii. Police Report – During July, there were</p>	

	<p>the following incidents: ASB – 3, assault – 1, reports of vehicles racing around Caradoc. In August there were the following incidents: Assault – 3, ASB – 1, criminal damage – 1, Affray – 1, Arson - 1</p> <p>iii. Shropshire Councillor’s Report – Cllr. Evans was absent.</p>	
16/17/036	<p>MINUTES OF PREVIOUS MEETINGS: The Council reviewed and approved the minutes of the Council meeting held on 19th July 2016.</p>	
16/17/037	<p>COUNCILLOR RESIGNATION & CO-OPTION It was noted that Cllr. Bateman had given notice of her resignation which would take effect from 30th September 2016. One candidate, Jessica Pugh, had proceeded with an application for the seat vacated by Cllr. Roughan. It was resolved to co-opt Jessica Pugh and she duly signed her declaration of acceptance of office and joined the meeting; she had no interests to declare.</p>	
16/17/038	<p>YOUTH FUNDING David Fairclough, Community Action Officer, had been planning to attend but had sent his apologies. The Clerk summarised the proposals for future LJC youth funding. Shropshire Council has a partnership agreement with the Parish Council to part-fund Hanwood Youth Club; the Parish Council funds the majority of the cost. In 2017/18, Shropshire Council is considering cutting the funding to Hanwood and Ford by more than half to £500 per club. Whilst funding will reduce overall, another youth club within the LJC area, Minsterley, may be receiving £4000. This is due to a perceived need for 2 youth workers at that club and the fact that Minsterley Parish Council have not contributed to date, although they may start to do so. In 2018/19, no funding will be available for youth clubs.</p> <p>The Parish Council resolved to object to the reduction in funding and the unequitable distribution, particularly as the parish has supported the youth club and the agreement with Shropshire Council is based on a</p>	

	partnership.	
16/17/039	<p>APPOINTMENT OF REPRESENTATIVE TO HANWOOD CHARITABLE TRUST</p> <p>It was resolved that Cllr. Lewis would continue to serve as representative of the parish council.</p>	
16/17/040	<p>PARISH MATTERS TO REPORT:</p> <ul style="list-style-type: none"> i. Defibrillator– ii. Dog fouling– the, enforcement signs have had no effect so it was agreed to now request a dog waste bin iii. Community Concern sites – the list of sites was reviewed. It was agreed to continue with the current list of sites and to add a concern about safety when turning out of Hanwood Depot to concern number 5. Concerns provided by owner of dog grooming business to be forwarded to Michael Davies. A table of the concerns is appended to these minutes iv. Hedges on A488 before Caradoc View & from Bridge Lane to first railway bridge and hedge parallel to railway/Post Office Lane – now cut v. Edgebold Roundabout– being pursued vi. Hedge at The White House – now cut back vii. Street lights – reports had been received of light no 1 and 8 being out in Oaklands View. It was agreed that Clerk would pursue the repairs and look into setting up a new street light maintenance agreement. viii. Memorial – authorisation was given for the Clerk to arrange the annual grounds maintenance works ix. Cherry tree harvest – it had not been possible to get a harvest from the trees x. New parish matters 	
16/17/041	<p>CARADOC VIEW PLAY AREA</p> <ul style="list-style-type: none"> i. Working Group report – the group had visited the play area and identified some minor non-urgent repairs needed. The group had also looked at the trail 	<p>RE/RB</p> <p>Actions:</p>

	<p>equipment and recommended to get designs from play companies to form basis of consultation on possible replacement of equipment. It was resolved to note the group's activity and approve the recommendations.</p> <p>ii. RoSPA report – risk assessment noted and resolved to approve its findings and action repairs as per item 16/17/41 i.</p>	Working Group
16/17/042	<p>PLANNING MATTERS:</p> <p>a. Planning Applications/Appeals for comment</p> <p>i. Planning Appeal - 15/01152/OUT - Proposed Development Land At, Redhill, Shrewsbury, Shropshire. Description of development: Outline application (all matters reserved) for residential development, convenience store and public open space – previous comments stand</p> <p>b. Applications validated after agenda was sent out None.</p> <p>c. Planning Decisions – noted as follows:</p> <p>i. 16/01556/FUL - 24 Weir Road, Hanwood, Shrewsbury, Shropshire, SY5 8JZ Erection of single garage with store/hobby room above (revised scheme) – Grant Permission</p> <p>ii. 16/02672/TPO - The Oaklands, Hanwood Bank, Hanwood, Shrewsbury, Shropshire, SY5 8LZ - Dismantle 2 limbs (resting on Overhead Cable) and 1 limb (fungal fruiting bodies present) of 1no Oak Tree protected by Shropshire Council (Land at The Oaklands, Hanwood) Tree Preservation Order 2010 - Grant Permission</p> <p>d. Other planning correspondence Noted that the review of SC's 5 year land supply shows that it currently has in excess of 5 years supply.</p>	
16/17/043	<p>FINANCIAL MATTERS:</p> <p>i. Bank balances– to be reported to next meeting.</p>	

	<p>ii. External auditor’s report and conclusion of 2015/16 audit– noted that no issues identified by the external auditor</p> <p>iii. Payments for approval – it was resolved to approve the following:</p> <table border="1" data-bbox="443 448 1121 795"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Chq. No</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Hutchinson Groundcare</td> <td>Play area maintenance</td> <td>016</td> <td>£200.00</td> </tr> <tr> <td>Information Solutions</td> <td>Domain name</td> <td>017</td> <td>£24.00</td> </tr> <tr> <td>SCPF</td> <td>Sep contributions</td> <td>018</td> <td>£99.56</td> </tr> <tr> <td>Window Wipers</td> <td>Bus shelter cleaning</td> <td>019</td> <td>£15.00</td> </tr> <tr> <td>R Turner</td> <td>Expenses</td> <td>020</td> <td>£49.53</td> </tr> </tbody> </table> <p>It was resolved to approve the following payments already made:</p> <table border="1" data-bbox="443 940 1121 1070"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Ref No</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>R Turner</td> <td>Salary - July</td> <td>SO2</td> <td>£443.77</td> </tr> <tr> <td>R Turner</td> <td>Salary - Aug</td> <td>SO3</td> <td>£443.77</td> </tr> </tbody> </table> <p>iv. Income received</p> <table border="1" data-bbox="443 1176 1121 1305"> <thead> <tr> <th>Payee</th> <th>Item</th> <th>Ref No</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>SALC</td> <td>Transparency grant</td> <td>R4</td> <td>£1278.50</td> </tr> </tbody> </table> <p>v. Old laptop & printer – it was resolved to sell these to the former clerk, Caroline Higgins, for the sum of £30.</p> <p>vi. Environmental maintenance grant – noted that application had been approved and £2700 due to be received</p>	Payee	Item	Chq. No	Amount	Hutchinson Groundcare	Play area maintenance	016	£200.00	Information Solutions	Domain name	017	£24.00	SCPF	Sep contributions	018	£99.56	Window Wipers	Bus shelter cleaning	019	£15.00	R Turner	Expenses	020	£49.53	Payee	Item	Ref No	Amount	R Turner	Salary - July	SO2	£443.77	R Turner	Salary - Aug	SO3	£443.77	Payee	Item	Ref No	Amount	SALC	Transparency grant	R4	£1278.50	RE/RB
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16/17/044	<p>CONSULTATIONS & CORRESPONDENCE:</p> <p>i. Shropshire Council – Update on proposal to work with parishes on delivering services, including Town & parish Council forum – the clerk would attend the forum and ask for youth funding to be added to the agenda</p> <p>ii. Cardboard recycling service – to commence in the parish shortly</p> <p>iii. CQC report & Future Fit updates – noted</p> <p>iv. To note correspondence received</p>																																													

	after agenda was issued None	
16/17/045	COMMUNITY NEWSLETTER The following items were identified for inclusion – councillor vacancy & welcome to Jessica Pugh, defibrillator, dog fouling, youth funding, community road safety concerns, Caradoc play area, NHS Future Fit , website, future meeting dates and contact details.	
16/17/046	DATES OF FUTURE MEETINGS: 25th October 2016; 29th November 2016; 24th Jan 2017; 21st March 2017	
16/017/047	ITEMS FOR NEXT AGENDA Michael Davies to attend to present options for traffic calming scheme. Appointment of representative to Village Hall Committee, following resignation of Cllr. Bateman	

The meeting closed at 8.55pm

Appendix 1: Table of community road safety concerns as at 20th September 2016

Priority	Location	Concern
1	A488 – Hanwood Bank	Pedestrian crossing needed – Developer contribution of £25,000 2nd Developer contribution of £8,000 Parish Council contribution of £5,000 Resubmitted for consideration in the capital programme for 2016/17.
2	A488 Hanwood – between Village Shop and Primary school / request for 20mph school zone	Poor speed compliance on the A488 and narrow footpath used by school children and families. The Parish Council supports the introduction of 20mph school zone on the A488, similar to the Minsterley model, in combination with improvement to the footpath where possible. (NB. Outline planning permission for 29 houses has been approved at Cruckmeole, which includes proposals for a pedestrian crossing and speed reduction measures)

3	A488 Hanwood Bank – Footpath between Mill Lane and Post Office Lane	This footpath is the only pedestrian route to village amenities and is used by school children and families. Speed compliance on the A488 is poor and the path is regularly narrowed by an overgrown hedge (owned by Network Rail), which reduces the width available for pedestrians. There is community concern for safety and the Parish Council supports the widening of the footpath in combination with a permanent solution to the maintenance of the Network Rail hedge and further measures to enforce the 30mph speed limit on the A488.
4	Caradoc View – Estate Loop Road	Traffic speeds too high / safety of children playing – 20mph speed limit with physical traffic calming measures (e.g. raised cushions) requested – This site was assessed in 2013 as suitable for 20mph zone without traffic calming. Resubmitted for consideration in 2016/17 capital programme.
5	A488 – Edgebold Roundabout to Hanwood Bank & entrance to The Depot, Hanwood	50mph speed limit too high. Route used by cyclists – Review requested following alterations to Edgebold roundabout (although concerns that white lining is unclear) and approval of new access for development on Hanwood Bank. Related concern re safety when turning out of The Depot, Hanwood due to speed and visibility