

GREAT HANWOOD PARISH COUNCIL

Parish Clerk/RFO: Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB
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MINUTES OF COUNCIL MEETING HELD ON MONDAY 23RD MAY 2022 AT 7.30PM, AT THE COCK INN FUNCTION ROOM, HANWOOD

Present: Cllr. Evans (Chairman), Bromage, Butler, Chadwick, Davies, Fox, Jones

Absent: Cllr. Dowley

Public: 3

In attendance: R. Turner (Clerk)

1/2223 ELECTION OF CHAIRMAN OF THE COUNCIL

- a) *Members to elect a Chairman of the Council* – it was **RESOLVED** to elect Cllr. Evans.
- b) *Chairman to sign Declaration of Acceptance of Office* - the chairman signed his declaration of acceptance of office, duly witnessed by the clerk.

2/2223 PRESENT & APOLOGIES FOR ABSENCE

Apologies received from Cllr. Dowley.

3/2223 ELECTION OF VICE CHAIRMAN OF THE COUNCIL – it was **RESOLVED** to elect Cllr. Chadwick.

4/2223 DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

- a) *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.*
None declared/
- b) *Dispensation requests*
None.
- c) *Gifts or hospitality*
None declared.

5/2223 PUBLIC PARTICIPATION SESSION

The chair of the village hall spoke re children requesting a BMX track. Previous tracks have been unsuccessful, as in the floodplain, and the village hall is not the best location. He was asking if Caradoc play area is an option? Cllr. Evans asked if it could be made of other material? It was noted that this would need to be heavier material or concrete and may be expensive, possibly circa £100k. Cllr. Evans said he was not sure if Caradoc was the right location and it may exacerbate ASB and he agreed a permanent track would be beneficial. He suggested that the first step would be to do a search for a location. The village hall chair was of the view the hall play park is coming to end of its life and needs to be re-designed and funding needs to be sought e.g. CIL (NF or Local), Severn Trent Community Fund, possibly working jointly with Pontesbury Parish. It was agreed to that the Open Spaces WG would look at this issue.

6/2223 MINUTES – it was **RESOLVED** to confirm the minutes of the Council Meeting dated 28th March 2022 as being a true record and to authorise the chairman to sign them.

7/2223 REPORTS

- a) *Police Report* – no report.
- b) *Shropshire Council*
 - CIL – SC are still looking at how to apply CIL in future. SC Highways now saying need to have supported highway improvements before can put them in Place Plan. It was agreed to write to Mathew Mead expressing concerns and ask him to come to a meeting to explain.
 - Councils concern re capital budgets due to rising cost, some expecting 15% inflation
 - Local Plan – Stage 1 hearings July

- Bus grant turned down and some bus cancelled. Plox Green to Shrewsbury surface not subsidised. Bishops Castle service is subsidized but continuing at present.
- Levelling Up – grants given to level up but focused on areas with a mayor.
- SC has a grant to look at making Shrewsbury more pedestrian /cycle friendly’
- Housing allocation policy out for consultation.
- Noting the feasibility study for LC WIP – can they look at public footpaths from top end of Caradoc that come to Thieves Lane/Hanwood by old station – can they be made more user friendly for pedestrians and cyclists. As part of Big Town Plan. £20 million pot can bid into. Cllr. Evans to find out the name of the person doing the study

- c) *Youth club* – planning to hold AGM towards end of June.
d) *Village Hall* – Jubilee Saturday, picnic in the park.
e) *St Thomas PCC* – no updates. Cllr. Bromage has been told he can’t attend unless he is baptised.
f) *Speed Camera WG* – the police have come forward with a lot of queries.
g) *Open spaces/memorial garden/public realm WG* – group has not met again.
h) *Parish Councillor Reports (of external meetings attended)* – none.

8/2223 **POLICY REVIEW & INSURANCE –**

- a) *Code of Conduct & Dispensation request procedure-* defer to next meeting.

It was **RESOLVED** to adopt items b to e:

- b) *Standing Orders*
c) *Financial Regulations*
d) *Asset Register*
e) *Risk Assessment (General) & insurance*

9/2223 **APPOINTMENT OF COMMITTEES, WORKING GROUPS & TO OUTSIDE BODIES**

It was **RESOLVED** to make the following appointments:

- a) *SALC Area Committee* – Cllrs. Evans & Davies
b) *Speed camera working group-* Cllrs. Chadwick and Evans, Cllr. Jones substitute
c) *Open spaces/memorial garden working group -* Cllr. Bromage, Dowley, Chadwick
d) *Pontesbury & Hanwood Joint CIL working group-* Cllr. Jones, Cllr. Davies, Cllr. Evans, Chadwick
e) *Newsletter* – editorial team of the clerk, Cllrs. Chadwick and Davies.

10/2223 **FINANCIAL MATTERS – ANNUAL**

- a) *2021/22 end year bank reconciliation and budget report* – the report was noted the balance as at 31.3.22 being £121,845.70

- b) *Annual Governance and Accountability Return 2021/22*

- (i) Internal Auditor’s report – noted.
(ii) Section 1 - Annual Governance Statement – **RESOLVED** to approve with “Yes” being ticked for all applicable boxes, and duly signed by chair and clerk
(iii) Section 2 - Accounting Statements - **RESOLVED** to approve and duly signed by chair and RFO
(iv) Electors’ Rights dates – 1st July commencement date

Action: Clerk to publicise electors’ rights period and send relevant documents for external audit.

- c) *Review of signatories* – **RESOLVED** to confirm signatories as being: Cllr. Davies, Bromage, Chadwick, Jones (online and paper) and Cllr. Evans and Fox (paper).

11/2223 **FINANCIAL MATTERS - ROUTINE**

- a) *Payments including payments made between meeting* – it was requested that payments due be sent ahead of the meeting in future. It was **RESOLVED** to approve the following:

Ref	Payee	Item	Method	Net	VAT	Gross
P81-2122	Hanwood Village Hall	Jubilee grant	BACS	£250.00	£0.00	£250.00
P1-2223	Landright Services	Maintenance contract	SO	£260.00	£52.00	£312.00
P2-2223	R Turner	Salary	SO	£723.48	£0.00	£723.48
P3-2223	SCPF	Pension	SO	£186.25	£0.00	£186.25

P4-2223	Shropshire Council	Play area inspections	BACS	£598.00	£119.60	£717.60
P5-2223	Landright Services	Maintenance contract	SO	£260.00	£52.00	£312.00
P6-2223	R Turner	Salary	SO	£723.48	£0.00	£723.48
P7-2223	CCC4 Business	Invoice error	BACS	£260.78	£43.47	£217.31
P8-2223	R Groome	Audit	BACS	£40.00	£0.00	£40.00
P9-2223	St Thomas PCC	Churchyard grant	BACS	£1,150	£0.00	£1,150.00
P10-2223	R Turner	Expenses	BACS	£33.20	£0.00	£33.20
P11-2223	SALC	Subs	BACS	£505.94	£0.00	£505.94
P12-2223	Zurich	Insurance	BACS	£715.64	£0.00	£715.64

b) *Income received* – noted as follows:

Ref	Payee	Item	Amount
R8-2122	Ford PC	Computer equipment donation	£400.00
R1-2223	Great Ness & Little Ness PC	Computer equipment donation	£400.00
R2-2223	Shropshire Council	Precept	£32,309
R3-2223	Shropshire Council	CIL NF	£4,069.01

c) *Grant applications* – it was **RESOLVED** to approve the following:

- St Thomas PCC – grant of £1,150
- Bowling club –in principle up to a maximum of 50% of costs for new toilet and no more than £6,000, to paid upon completion of works and receipt of all relevant permits.
- VH floor quotes – noted that village hall has had two quotes - in principle the parish council will support the project, subject to receipt of a formal grant application form. It was noted that fans for the hall also need to be priced.

d) *EMG grant application 2022/3-* it was **RESOLVED** to delegate to the clerk to apply based on 2021/2 works plus addition of cutting Church Lane.

Action: Clerk to submit application.

12/2223 **PLANNING NOTIFICATIONS – FOR INFO**

1) 22/00949/FUL - Spring Meadow, Orchard Lane, Hanwood, SY5 8LD

Proposal: Erection of a general-purpose storage building

Decision: Grant Permission

13/2223 **PLANNING NOTIFICATIONS – FOR COMMENT**

None.

14/2223 **PARISH MATTERS**

a) *Caradoc play area – routine reports* –it was agreed that the Working Group will met re obtaining toddler swings (in steel) and obtain quotes.

Action: Clerk to arrange

b) *Request for BMX track* – noted but felt Caradoc not an ideal location.

c) *Logo-* drafts to be prepared for next meeting

Action: Clerk

d) *Weir Rd junction-* site meeting to be arranged for all councillors about this and item 14/2223

Action: Clerk

e) *Oaklands to Oaklands View footpath* - site meeting to be arranged for all councillors about this and item 14/2223 d.

Action: Clerk to arrange and also inform Richard Knight the PC is of the view the path needs to be tarmacked.

f) *Noticeboard repair quote* – it was **RESOLVED** to accept quote Option A – repair of existing.

Action: Clerk to instruct contractor to carry out works.

g) *SC Housing Allocation Policy* – no comment.

- h) *SC Libraries consultation* – it was **RESOLVED** to comment that the mobile library should be retained.
Action: Clerk to submit comments.
- i) *Issue with trespass/damage to bales at filed opposite the school* – it was agreed to advise the complainant to report the matter to the police and SC Rights of Way Team.
Action: Clerk to reply to complainant.
- j) *Edgebold roundabout – query re if 40mph restriction is in place?*
Action: Clerk to follow up.

15/2223 **NEXT MEETINGS**

- a) *Council Meeting(s) – 27th June 2022, 7.30pm.*
- b) *Items for next meeting agenda- to note requests*
- *Code of Conduct*
 - *Speed camera*
 - *Caradoc View play area*

*It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 16/2223 due to the likely disclosure of confidential information*

- 16/2223 **END OF YEAR PENSION FORMS**– it was **RESOLVED** to agree the forms for 2021/2 and clerk to sign and submit.