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MINUTES OF COUNCIL MEETING HELD ON MONDAY 22nd JANUARY 2024 AT 7.30PM, AT THE COCK INN FUNCTION ROOM, HANWOOD

Present: Cllr. Evans (Chairman), Bromage, Butler, Chadwick, Dowley, Fox, Greenwell, Jones

Absent: Cllr. Davies

Public: 0

In attendance: R. Turner (Clerk)

65/2324 PRESENT & APOLOGIES FOR ABSENCE

Cllr. Davies had sent apologies. Cllr. Butler had apologised for anticipated late arrival.

66/2324 DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

a) *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.*

Cllrs. Dowley and Greenwell declared a potential pre-determination/bias re application ref 21/05599/TPO.

b) *Dispensation requests*
None received.

c) *Gifts or hospitality*
None declared.

67/2324 PUBLIC PARTICIPATION SESSION

No public present.

68/2324 CO-OPTION OF COUNCILLOR

It was **RESOLVED** to co-opt Richard Greenwell. He duly signed his declaration of acceptance of office, witnessed by the clerk.

69/2324 MINUTES

It was **RESOLVED** to confirm the minutes of the Council Meeting dated 30th October 2023 as being a true record and to authorise the chairman to sign them.

70/2324 REPORTS

a) *Police Report and update to police charter priorities.*

Action: Clerk to write to licensing re dog mess in the village.

b) *Shropshire Council*

Cllr. Evans reported as follows:

- *Budget consultation* – £49.8 million funding gap. 4.99% increase to Council Tax proposed. £23.5 million required due to inflation and £24.5 million due to care pressures. Cabinet meeting in February to agree budget, will go to full Council end of February.
- *2023/24 budget* - £8.6 million overspend predicted to be filled by general reserves. A councillor noted that the local MP has applied for money more recently for the general pool of council funding – a petition has been submitted by 40 MPs.

- *Car parking charges* – consultation on it increasing, to generate £1.7 million net income.
- *NWRR* - passed on 6 to 5 majority at Planning Committee. Cllr. Evans put a motion for an amendment that the Environment Agency (EA) negotiations outcome must be brought back to the Planning Committee, not delegated to Officers; a meeting is due to be held in February. The EA have now said their views were misrepresented to the October Planning Committee and this was not a minor issue. The road was predicted to originally cost £85 million, including £50 million from Central Government, £20 million from SC, the rest from other sources. Possible shortfall of circa £95 million. The Transport Secretary has said that HS2 money will fund projects around England; he has stated verbally that Central Government will meet in full the cost of the NWRR but this is not clearly defined in monetary terms.
- *Pride Hill and Shopping Centres* – £18 million Govt. grant secured to start to demolish the shopping centres, SC must fund £3 million. Will involve modifications to the road around the train station.
- *Swimming pool* – one is proposed in Sundorne, to be consulted on. Implications for Quarry Swimming Pool unclear.
- *Movement Strategy* – a 10-year strategy was agreed 2 weeks ago, which is out for consultation. Includes a proposal that if you enter Shrewsbury Town Centre via the English Bridge or the Welsh Bridge, you can only exit via the same bridge as the point of entry, with the aim of stopping through traffic.
- *CIL* – SC collected £9 million 2023/4, spent £9 million 2023/4. £27 million unspent from previous years and unassigned.
- *Bus fare subsidy* – continuing until partway into this year.

Action: may want to ask about the bus station in consultation response.

c) *Youth club*
Meeting later this term.

d) *Village Hall*
Cllr. Davies had sent a written report:

“The Village Hall Committee continues to work very hard running this valuable community asset. Our village owes them a big vote of thanks. At the last Committee meeting events for this year were agreed as follows:

- 23rd March Quiz and Curry evening
- 22nd June Picnic in the Park (afternoon)
- 7th September Fun Day (afternoon)
- 9th November Bonfire and Fireworks. (This date could change.)

I hope PC members will support these events.

Lights. Unfortunately, there has been no progress on this. Fred Palmer continues to chase Network Rail but this is very frustrating.

At some point - not yet - the VH and the PC will have to decide whether we should go ahead and erect lights on the path between the bridge and the shop which will not be affected by the trees, or even as a worst option, give up on this project. As I say, at present we should persevere waiting for National Rail.”

e) *Speed Camera WG*
The clerk summarised the recent WG meeting, minutes of which have been circulated.

f) *Open spaces/memorial garden/public realm WG*
Disabled access ramp complete. The next possible project is a time capsule.
Action: Clerk to possible next project is time capsule.

- g) *Newsletter*
It was agreed to publish an Easter, Summer and late November edition. Deadline for Easter edition is 1st March.
Action: Clerk to email requesting for article contributions for Easter edition.
- h) *Parish Councillor Reports (of external meetings attended)*
None.

71/2324 **FINANCIAL MATTERS**

- a) *Q3 Budget Report and Bank reconciliation 2023/4*
The report was noted as per Appendix 1, the reconciled balance being £98,480.73 as at 31.12.23.
- b) *Interim internal audit report 2023/4 & internal control check*
The interim internal audit report was noted with no concerns raised. There had not been time to schedule an internal control check, due to staff sickness; it was decided one was not needed as it is now close to year-end and the interim internal audit report hadn't identified any issues.
- c) *Quote for maintenance contract 2024*
Noted that the price will be as per 2023, in accordance with the multi-year agreement.
- d) *Budget and precept requirement for 2024/5 £33,804*
It was **RESOLVED** to agree the budget as per Appendix 2, budgeted expenditure totalling £35,376. It was further **RESOLVED** to set a precept of £33,804 / £77.26 per Band D household, this being an increase of 0% per Band D household. The remaining income is budgeted to be £1,500 EMG and £1,225 recharge for time spent for other parishes administering the ANPR cameras. The balance of £1,153 will go into general reserves; this was considered prudent as by 31.3.24 council's general reserve is projected to be 43% of 2024-5 budgeted spend which is towards the low end of the recommended range of 25 to 100% of spend.
- e) *Payments including payments made between meetings – it was **RESOLVED** to approve the following:*

| Ref | Payee | Item | Type | Net | VAT | Gross |
|----------|-----------------------|------------------------------|------|-----------|---------|-----------|
| P58-2324 | SCPF | Pension | SO | £973.80 | £0.00 | £973.80 |
| P59-2324 | Landright Services | Maintenance contract | SO | £312.50 | £78.17 | £375.00 |
| P60-2324 | R Turner | Salary | SO | £148.50 | £0.00 | £178.20 |
| P61-2324 | CCC4 Business | Consultancy | SO | £238.51 | £29.70 | £238.51 |
| P62-2324 | Landright Services | EMG | SO | £390.83 | £281.83 | £469.00 |
| P63-2324 | Play Inspection Co | RoSPA | SO | £973.80 | £14.99 | £973.80 |
| P64-2324 | SLCC | Membership fee | BACS | £111.21 | £0.00 | £111.21 |
| P65-2324 | SCPF | Pension Dec | BACS | £367.49 | £0.00 | £367.49 |
| P66-2324 | R Turner | Salary | BACS | £1,398.85 | £0.00 | £1,398.85 |
| P67-2324 | Lasergraphics | Newsletter printing | BACS | £667.00 | £0.00 | £667.00 |
| P68-2324 | Woodsyde developments | Plans for Weir Road junction | BACS | £850.00 | £170.00 | £1,020.00 |
| P69-2324 | Shropshire Council | Street light electricity | BACS | £155.36 | £31.07 | £186.43 |
| P70-2324 | HMRC | PAYE Q3 | BACS | £1,178.66 | £0.00 | £1,178.66 |
| P71-2324 | Northgate Print | Editing newsletter | BACS | £90.00 | £0.00 | £90.00 |

| | | | | | | |
|----------|-----------------------------|-------------------------|------|---------|---------|---------|
| P72-2324 | G Taylor | Ramp at memorial garden | BACS | £695.50 | £139.10 | £834.60 |
| P73-2324 | Great Ness & Little Ness PC | Defib pads | BACS | £50.95 | £0.00 | £50.95 |
| P74-2324 | R Turner | Expenses | BACS | £94.20 | £0.00 | £94.20 |
| P75-2324 | Shropshire Council | Camera install | BACS | £284.00 | £56.80 | £340.80 |

- f) *Income received*
None.
- g) *Bank accounts and signatories review*
It was **RESOLVED** to approve forms prepared for signing to remove J Percival and add Cllr. Jones.
- h) *CIL NF return forms 2019-23 – to approve*
It was **RESOLVED** to approve and duly sign the forms.
Action: Clerk to submit to SC and agenda a summary of spend to date for the next meeting.

71/2324 **PLANNING NOTIFICATIONS – FOR INFORMATION**

- 1) 21/05599/TPO - 20a Woodlands Avenue Hanwood Shropshire SY5 8NG
Proposed tree works: To remove 1no Yew tree protected by Shrewsbury & Atcham Borough Council (Woodlands Avenue, Chestnut Close, Hanwood) Tree Preservation Order 2003
Notification of Appeal

72/2324 **PLANNING APPLICATIONS – FOR COMMENT**

- 1) 23/05133/FUL - 60 Atherton Rise, Hanwood, Shrewsbury, Shropshire, SY5 8BS
Proposal: Installation of 1.8m close boarded fence contrary to approved landscaping plan (retrospective)
Comments: Support as established for 2 years, don't foresee any issues with danger to others or speeding or vehicles.

73/2324 **PARISH MATTERS**

- a) *Highways matters* – updates
See below.
- (i) *Street lights Z38, 40, 41*
Work complete.
- (ii) *Flooding road to Edgebold*
SC Highways have raised an order for cleaning by jetting team. It was noted that the drain is blocked again.
Action: Clerk to follow up with SC highways.
- (iii) *Flooding Station Cottages*
SC Highways update that there is an order in the system for a drainage investigation at New Station Cottage to investigate the standing water that occurs here. It looks like the drainage pipe may be blocked.
Action: Clerk to report again.
- (iv) *Orchard Lane*
Orchard Lane is as you state is a BOAT and the highway division do not maintain the surface of this road, this would fall under the Countryside Section. After your contact with Graham in July (I do not know how this contact occurred) in regard to the drainage system in place a crew was sent out to clear the drains and culverts and they completed this work on 28th August. The notes on this job says that the system was left running and clear with no issues to the system identified.

The culvert to the rear of houses on right which we maintain is SC's responsibility. Drains coming down orchard lane are SC's. Surface very bad. SC still need to look at the gullies please and to stop drain filling with grit. Issue at top of Orchard Lane to encourage water to

- (v) *Request to cut back footpath by Shropshire Farm Vets*
SC Highways have issued an order for the footpath to be sided out from Edgebold Cottages to New Providence, the first house on the left after the Vets when entering Hanwood.
- (vi) *VAS at Edgebold*
SC have new policy that all VAS need to be assessed against criteria and PC must fully fund, including installation and commuted sum for maintenance. Cllr. Evans has queried it and told policy hasn't altered. Part of current finances.
Re-iterate want VAS sign can we put the order in.
- b) *Caradoc play area, including tree survey*
Agreed £250. Plus add trees on highways land
- c) *Lights at Hanwood Village Hall*
No update.
- d) *Tree pruning at Poplars Avenue*
Works complete.
- e) *Community Governance Review (parish boundaries) consultation - to agree a response*
It was **RESOLVED** to submit the following comments:

Regardless of the creation of Upper Edgebold Ward, the parish ward for the village of Hanwood / Hanwood Bank has 9 councillor seats, this can be in addition to the 1 seat proposed for the Upper Edgebold ward.

The PC would also like to request boundary changes:

If the present boundary to the south of the Great Hanwood Parish Council is examined then it can be seen that the Primary School, (St Thomas and St Anne's) is just feet outside of our present boundary. The school is commonly referred by all local residents as Hanwood School. The vast majority of children going to this school are from Hanwood. Opposite the school, again just feet away from our present boundary are two private houses and these also consider themselves as part of the Hanwood community.

Immediately adjacent to the school is the recently built small Shingler housing development. This development has a footpath along the main road (A488) providing easy access to Hanwood Village and is used extensively by those living in these houses. We deliver our Parish Newsletter to these houses, and some have attended our council meetings as they had assumed they lived in our parish.

Just along a short section of the main road are the areas of Cruckton and Cruckmeole. Again, these are very near our existing boundary and also look towards Hanwood to provide local facilities including the Post Office, local shop, local pub, and School. Many think they are part of the Hanwood community. We also deliver our Parish Newsletter to these residents.

Finally, we have the few houses (9) just off the main A488 at the bottom end of Pound Lane. These are very close to our present boundary and logically should be considered part of our Parish. Again, we deliver our Parish Newsletter to these houses.

There are certain areas immediately adjacent to Great Hanwood parish which are outside of the parish but look to Hanwood as their community and use services in Hanwood. We therefore ask that the Great Hanwood parish boundary is extended to include the following:

- First few houses in Pound Lane (including the ones just past the railway bridge)
- The new Shingler housing by St Thomas and St Anne's School, Hanwood

- Cruckton and Cruckmeole (up to the Montgomery Road).

f) *Asset check*

It was agreed that Cllrs. Butler, Chadwick and fox would carry out a check of the assets on 15th February,.

g) *D day 80th Anniversary 6th June 2024 –*

It was agreed to bury a time capsule in the memorial garden in commemoration of the 80th Anniversary of D Day Agreed.

Actions: Clerk and Cllr. Evans to contact the school to work with them. Councillors to send clerk ideas for an event.

h) *Other parish matters – reports*

- *Potholes as turn into The Woodlands* from the main road.
Action: Clerk to report to SC Highways.
- *EMG* – noted that there is some grant left and it was **RESOLVED** to spend it on the following works, to be done by Landright Services:
 - Grass cut including Church Lane £300
 - Road signs £250 misted off last invoice
 - H pole £50 owed
 - Weed spray the village which can include spraying the base of street furniture this would be a cost of £500.
 - Clear leaves on footpath to railway bridge and dog mess.
- *Footpath from schools to the Pontesbury turn.*
Action: Cllr. Evans to bring up at Pontesbury Parish Council.
- *Lights on The Oaklands* have been repaired by Homes Plus.
- Gutters along main road blocking
Action: Clerk to request they are attended to.

74/2324 **CORRESPONDENCE**

a) *Consultation: proposed changes to the speed limit in Hanwood*

It was **RESOLVED** to submit comments in favour and ask for it to start further back towards the A488.

75/2324 **NEXT MEETINGS**

a) *Next meeting:*

26th February 2024, 7.30pm at The Cock Inn Function Room, Hanwood

b) *Items for agenda*

- CIL spend summary
- D Day commemorations

76/2324 It was **RESOLVED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 77/2324 to 81/2324 due to the likely disclosure of confidential information

77/2324 **NEWSLETTER PRINTING QUOTES**

It was **RESOLVED** to appoint Copy-Write – quote based on 750 colour double-sided A3 folded copies, printed on 120 gsm paper, 12 pages per edition, 3 editions a year

78/2324 **SPEED CAMERA – 2024-5 CONTRACT WITH CCC4 BUSINESS**

It was **RESOLVED** to approve the contract.

79/2324 **PLANNING ENFORCEMENT MATTER**

Noted that an application would be required to continue to display the signs referenced in 23/09955/ENF.

80/2324 **CLERK'S NJC PAY AWARD**

It was **RESOLVED** to approve the application of the award to the clerk's salary, backdated to 1st April 2023

81/2324 **CLERK'S ERGONOMIC CHAIR**
It was **RESOLVED** to contribute 1/3rd towards the cost.

| Budget report & bank reconciliation 2023/4 Q3 | | | | | | |
|---|-------------------|----------------|-------------------|-------------------|------------------|--|
| RECEIPTS | Actual 2022/23 | Budget 2023/4 | Actual Q3 2023/4 | Variance £ | % budget to date | Variance explanation (if greater than 15% variance from 75% & >£200) |
| Precept | £32,309.00 | £33,278 | £33,278.00 | £0.00 | 100% | |
| CIL NF (Great Hanwood) | £4,069.01 | | £1,646.14 | £1,646.14 | | |
| CIL NF (Pontesbury) | £24,276.00 | | £0.00 | £0.00 | | |
| Environmental Maintenance Grant | £1,500.00 | £1,500 | £1,500.00 | £0.00 | 100% | |
| Cherry tree royalty | £0.00 | £0 | £0.00 | £0.00 | | |
| VAT refund | £0.00 | £0 | £9,077.44 | £9,077.44 | | |
| Camera project | £400.00 | £0.00 | £188.19 | £188.19 | | |
| Other | | | £317.68 | £317.68 | | Repayment of overpaid expenses |
| TOTAL RECEIPTS | £62,554.01 | £34,778 | £45,689.77 | £10,723.58 | | |

| PAYMENTS | Actual 2022/23 | Budget 2023/4 | Actual Q3 2023/4 | Variance £ | % budget to date | Variance explanation (if greater than 15% variance from 75% & >£200) |
|---|-------------------|----------------|-------------------|-------------------|------------------|--|
| Administrative & Establishment Costs | | | | | | |
| Clerk's Salary (incl pension) | £14,798.06 | £15,982.00 | £13,193.94 | -£2,788.06 | 83% | Salary was estimate in budget |
| Mileage | £77.40 | £275.00 | £98.55 | -£176.45 | 36% | |
| Office Expenses | £452.46 | £750.00 | £842.37 | £92.37 | 112% | |
| Training/AGM (Clerk/Councillors) | £0.00 | £300.00 | £90.00 | -£210.00 | 30% | Underspent |
| Hire of meeting rooms | £170.83 | £300.00 | £250.00 | -£50.00 | 83% | |
| Audit (Internal & External) | £380.00 | £400.00 | £364.00 | -£36.00 | 91% | |
| Insurance | £715.64 | £750.00 | £790.52 | £40.52 | 105% | |
| Subscriptions | £505.94 | £600.00 | £767.89 | £167.89 | 128% | |
| Website | £450.00 | £220.00 | £190.00 | -£30.00 | 86% | |
| ICO Registration | £35.00 | £35.00 | £0.00 | -£35.00 | 0% | |
| Election Costs | £100.00 | £0.00 | £0.00 | £0.00 | | |
| GDPR Compliance | £0.00 | £215.00 | £175.00 | -£40.00 | 81% | |
| Newsletter | £1,604.00 | £1,000 | £1,378.69 | £378.69 | 138% | Cost underestimated |
| VAT | £4,242.28 | | £7,630.73 | £7,630.73 | | |
| Sub Total Admin & Establishment Costs | £23,531.61 | £20,827 | £25,771.69 | £4,944.69 | 124% | |
| Street Lighting | | | | | | |
| Electricity | £321.80 | £1,339 | £466.08 | -£872.61 | 35% | Cost overestimated |
| Maintenance / Inspections | £0.00 | £250 | £253.15 | £3.15 | 101% | |
| Sub Total Street Lighting | £321.80 | £1,589 | £719.23 | -£869.46 | 45% | |
| Caradoc Play Area & Village Hall grass cutting | | | | | | |
| Inspections | £693.50 | £900 | £74.95 | -£825.05 | 8% | Not all invoiced yet |
| Repairs/maintenance | £4,175.75 | £500 | £0.00 | -£500.00 | 0% | None needed yet |
| Grass cutting | £1,872.50 | £2,500 | £2,465.83 | -£34.17 | 99% | seasonal |
| Improvements | £10.00 | | £19,990.00 | £19,990.00 | | For play area refurb, from reserves |
| Sub Total Caradoc Play Area & Village Hall grass cutting | £6,751.75 | £3,900 | £22,530.78 | £18,630.78 | 578% | |
| Street works/projects | | | | | | |
| War Memorial | £285.00 | £200 | £191.67 | -£83.33 | 96% | |
| Bus shelter | £0.00 | £100 | £0.00 | -£100.00 | 0% | |
| Noticeboards and benches | £218.23 | £100 | £280.00 | £180.00 | 280% | |
| Youth Club | £4,000.00 | £4,500 | £4,500.00 | £0.00 | 100% | Billed upfront |
| Defibrillator | £0.00 | £120 | £133.33 | £13.33 | 111% | |
| Memorial Garden | £1,659.72 | £250 | £732.86 | £482.86 | 293% | For fitting benches |
| Envt Grant Works | £2,950.00 | £3,000 | £1,450.00 | -£1,550.00 | 48% | Seasonal |
| Speed camera project | £4,029.14 | £3,788 | £816.75 | -£2,971.25 | 22% | Costs vary |
| Tree cutting | | | £200.00 | | | Trees needing cutting on land owned by PC |
| Sub Total Street Works/Projects | £13,142.09 | £12,058 | £8,304.61 | -£3,753.39 | 69% | |
| Grants | | | | | | |
| Village Hall - annual grant | £2,500.00 | £2,500 | £0.00 | -£2,500.00 | 0% | Not claimed yet |
| Churchyard Maintenance | £2,540.00 | £1,150 | £0.00 | -£1,150.00 | 0% | Not claimed yet |
| Discretionary Charitable Grants & Donations | £0.00 | £500 | £0.00 | -£500.00 | 0% | None as yet |
| Sub Total Grants | £5,040.00 | £4,150 | £0.00 | -£4,150.00 | 0% | |
| Other | £468.33 | £0 | £24.92 | £0.00 | | |
| TOTAL PAYMENTS (EXCLUDING CIL) | £49,255.58 | £42,524 | £57,351.23 | £14,827.54 | 135% | |
| CIL Projects | | | | | | |
| Village Hall upgrades (Hanwood CIL) | £0.00 | | £0.00 | | | |
| Village Hall upgrades (Pontesbury CIL) | £14,858.40 | | £0.00 | | | |
| Village Hall Play area (CIL source TBC) | £0.00 | | £0.00 | | | |
| Speed cameras - capital costs not met from grant (Hanwood CIL) | £0.00 | | £0.00 | | | |
| Hanwood Bowling Club (Hanwood CIL) | £0.00 | | £4,853.74 | | | |
| Weir Rd junction (Hanwood CIL) | £0.00 | | £850.00 | | | |
| Caradoc Play Area (Hanwood CIL) | £0.00 | | £1,990.00 | | | |
| VAS sign Edgebold (Hanwood CIL) | £0.00 | | £0.00 | | | |
| Footpath link Caradoc to Oaklands (Hanwood CIL) | £0.00 | | £2,449.80 | | | |
| Sub Total CIL Projects | £14,858.40 | | £10,143.54 | | | |
| GRAND TOTAL PAYMENTS (INCL CIL) | £64,113.98 | | £67,494.77 | | | |

| RESERVES | Actual balance 31.3.23 | Receipts 2023/4 | Expenditure 2023/4 | Reserves as at Q3 2023/4 |
|--|------------------------|------------------|--------------------|--------------------------|
| Ringfenced Reserves | | | | |
| Traffic Calming | £4,505.00 | £0.00 | £0.00 | £4,505.00 |
| Election Expenses | £1,950.00 | £0.00 | £0.00 | £1,950.00 |
| War Memorial | £300.00 | £0.00 | £0.00 | £300.00 |
| Memorial Garden | £71.95 | £0.00 | £71.95 | £0.00 |
| Parish Plan review | £2,000.00 | £0.00 | £0.00 | £2,000.00 |
| Neighbourhood Fund (Great Hanwood) | £59,399.28 | £1,646.14 | £10,143.54 | £50,901.88 |
| Neighbourhood Fund (Pontesbury) | £9,417.60 | £0.00 | £0.00 | £9,417.60 |
| Community donation ref Hanwood bank devt | £19,990.00 | £0.00 | £19,990.00 | £0.00 |
| Camera project | | £1,150.00 | | £1,150.00 |
| Total Ringfenced Reserves | £97,633.83 | £2,796.14 | £30,205.49 | £70,224.48 |
| General Reserves (balance b/f less ringfenced reserves) | £22,651.91 | | | £28,256.26 |
| Total Reserves | £120,285.73 | | | £98,480.73 |

BANK RECONCILIATION Q3 2023/4

| | | |
|--|-----------------------|-------------------|
| Balance b/fwd from 31st March 2023 | | £120,285.73 |
| less payments | | £67,494.77 |
| add receipts | | £45,689.77 |
| BALANCE AS PER CASHBOOK | | £98,480.73 |
| Represented by bank balances | Lloyds | £20,843.83 |
| | Natwest | £77,636.90 |
| | Total balances | £98,480.73 |
| Less unrepresented cheques & SO | | £0.00 |
| Add uncredited receipts | | £0.00 |
| RECONCILED BALANCE AS AT 31.12.23 | | £98,480.73 |

Appendix 2

| Budget 2024-25 | | | | | | |
|---------------------------------|-----------------------|----------------------|-------------------------|------------------------------|----------------------|--------------------------------------|
| RECEIPTS | Actual 2022/23 | Budget 2023/4 | Actual Q3 2023/4 | Projected to 31.03.24 | Budget 2024/5 | Notes |
| Precept | £32,309.00 | £33,278 | £33,278.00 | £33,278 | £33,804 | |
| CIL NF (Great Hanwood) | £4,069.01 | | £1,646.14 | £1,646 | | |
| CIL NF (Pontesbury) | £24,276.00 | | £0.00 | £0 | | |
| Environmental Maintenance Grant | £1,500.00 | £1,500 | £1,500.00 | £1,500 | £1,500 | If underspent may have to repay some |
| Cherry tree royalty | £0.00 | £0 | £0.00 | £0 | | |
| Camera project | £400.00 | £0.00 | £0.00 | £1,095 | £1,225 | Camera hours recharge |
| Other | £0.00 | £0.00 | £31.55 | £32 | | |
| TOTAL RECEIPTS | £62,554.01 | £34,778 | £36,455.69 | £37,551 | £36,529 | |

| PAYMENTS | Actual 2022/23 | Budget 2023/4 | Actual Q3 2023/4 | Projected to 31.03.24 | Budget 2024/5 | Notes |
|---|-----------------------|----------------------|-------------------------|------------------------------|----------------------|--|
| Administrative & Establishment Costs | | | | | | |
| Clerk's Salary (incl pension) | £14,798.06 | £15,982.00 | £13,193.94 | £19,163 | £21,380 | 2023-4. Employer pension inc by 3% & employer NI |
| Mileage | £77.40 | £275.00 | £98.55 | £200 | £200 | |
| Office Expenses | £452.46 | £750.00 | £842.37 | £972 | £750 | |
| Training/AGM (Clerk/Councillors) | £0.00 | £300.00 | £90.00 | £90 | £100 | |
| Hire of meeting rooms | £170.83 | £300.00 | £250.00 | £250 | £250 | |
| Audit (Internal & External) | £380.00 | £400.00 | £364.00 | £364 | £515 | |
| Insurance | £715.64 | £750.00 | £790.52 | £791 | £800 | |
| Subscriptions | £505.94 | £600.00 | £767.89 | £768 | £780 | |
| Website | £450.00 | £220.00 | £190.00 | £190 | £220 | |
| ICO Registration | £35.00 | £35.00 | £0.00 | £35 | £35 | |
| Election Costs | £100.00 | £0.00 | £0.00 | £0 | £0 | |
| GDPR Compliance | £0.00 | £215.00 | £175.00 | £175 | £200 | |
| Newsletter | £1,604.00 | £1,000 | £1,378.69 | £1,379 | £1,173 | Quote for 3 editions, 750 copies.Copy Wr |
| Sub Total Admin & Establishment Costs | £19,289.33 | £20,827 | £18,140.96 | £24,377 | £26,403 | |
| Street Lighting | | | | | | |
| Electricity | £321.80 | £1,339 | £466.08 | £621 | £932 | Assume 50% increase |
| Maintenance / Inspections | £0.00 | £250 | £253.15 | £253 | £275 | |
| Sub Total Street Lighting | £321.80 | £1,589 | £719.23 | £875 | £1,207 | |
| Caradoc Play Area & Village Hall grass cutting | | | | | | |
| Inspections | £693.50 | £900 | £74.95 | £800 | £800 | |
| Repairs/maintenance | £4,175.75 | £500 | £0.00 | £0 | £250 | |
| Grass cutting | £1,872.50 | £2,500 | £2,465.83 | £2,466 | £2,466 | |
| Improvements | £10.00 | | £19,990.00 | £19,990 | £0 | |
| Sub Total Caradoc Play Area & Village Hall grass cutting | £6,751.75 | £3,900 | £22,530.78 | £23,256 | £3,516 | |
| Street works/projects | | | | | | |
| War Memorial | £285.00 | £200 | £191.67 | £192 | £200 | hedge cutting cost increase |
| Bus shelter | £0.00 | £100 | £0.00 | £0 | £100 | |
| Noticeboards and benches | £218.23 | £100 | £280.00 | £280 | £100 | |
| Youth Club | £4,000.00 | £4,500 | £4,500.00 | £4,500 | £4,725 | Increase in SYA fee |
| Defibrillator | £0.00 | £120 | £133.33 | £200 | £100 | |
| Memorial Garden | £1,659.72 | £250 | £732.86 | £1,261 | £250 | |
| Envt Grant Works | £2,950.00 | £3,000 | £1,450.00 | £3,000 | £3,000 | |
| Speed camera project | £4,029.14 | £3,788 | £816.75 | £2,320 | £3,177 | Includes £1150 for reserve |
| Tree cutting | | | £200.00 | £200 | | |
| Sub Total Street Works/Projects | £13,142.09 | £12,058 | £8,304.61 | £11,953 | £11,652 | |
| Grants | | | | | | |
| Village Hall - annual grant | £2,500.00 | £2,500 | £0.00 | £2,500 | £2,500 | |
| Churchyard Maintenance | £2,540.00 | £1,150 | £0.00 | £1,150 | £1,150 | |
| Discretionary Charitable Grants & Donations | £0.00 | £500 | £0.00 | £500 | £500 | |
| Sub Total Grants | £5,040.00 | £4,150 | £0.00 | £4,150 | £4,150 | |
| Other | £468.33 | £0 | £24.92 | £25 | £100 | |
| TOTAL PAYMENTS (EXCLUDING CIL) | £45,013.30 | £42,524 | £49,720.50 | £64,635 | £35,376 | |
| CIL Projects | | | | | | |
| Village Hall upgrades (Hanwood CIL) | £0.00 | | | | | |
| Village Hall upgrades (Pontesbury CIL) | £14,858.40 | | | | | |
| Village Hall Play area (CIL source TBC) | £0.00 | | | | | |
| Speed cameras - capital costs not met from grant (Hanwood CIL) | £0.00 | | | | | |
| Hanwood Bowling Club (Hanwood CIL) | £0.00 | | £4,853.74 | £4,854 | | |
| Weir Rd junction (Hanwood CIL) | £0.00 | | £850.00 | £850 | | |
| Caradoc Play Area (Hanwood CIL) | £0.00 | | £1,990.00 | £1,990 | | |
| VAS sign Edgebold (Hanwood CIL) | £0.00 | | | | | |
| Footpath link Caradoc to Oaklands (Hanwood CIL) | £0.00 | | £2,449.80 | £2,450 | | |
| Sub Total CIL Projects | £14,858.40 | | £10,143.54 | £10,144 | | |
| GRAND TOTAL PAYMENTS (INCL CIL) | £59,871.70 | | £59,864.04 | £74,779 | £35,376 | |

| RESERVES | Actual balance 31.3.23 | Receipts 2023/4 | Expenditure 2023/4 | Reserves as at Q3 2023/4 | Projected reserves to 31.3.24 |
|--|-------------------------------|------------------------|---------------------------|---------------------------------|--------------------------------------|
| Ringfenced Reserves | | | | | |
| Traffic Calming | £4,505.00 | £0.00 | £0.00 | £4,505.00 | £4,505 |
| Election Expenses | £1,950.00 | £0.00 | £0.00 | £1,950.00 | £1,950 |
| War Memorial | £300.00 | £0.00 | £0.00 | £300.00 | £300 |
| Memorial Garden | £71.95 | £0.00 | £71.95 | £0.00 | £0 |
| Parish Plan review | £2,000.00 | £0.00 | £0.00 | £2,000.00 | £2,000 |
| Neighbourhood Fund (Great Hanwood) | £59,399.28 | £1,646.14 | £10,143.54 | £50,901.88 | £50,902 |
| Neighbourhood Fund (Pontesbury) | £9,417.60 | £0.00 | £0.00 | £9,417.60 | £9,418 |
| Community donation ref Hanwood bank devt | £19,990.00 | £0.00 | £19,990.00 | £0.00 | £0 |
| Camera project | £0.00 | £1,150.00 | £0.00 | £1,150.00 | £1,150 |
| Total Ringfenced Reserves | £97,633.83 | £2,796.14 | £30,205.49 | £70,224.48 | £70,224 |
| General Reserves (balance b/f less ringfenced reserves) | £22,651.91 | | | £28,256.26 | £14,437 |
| Total Reserves | £120,285.73 | | | £98,480.73 | £84,661 |