

GREAT HANWOOD PARISH COUNCIL

Parish Clerk/RFO: Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB
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MINUTES OF COUNCIL MEETING HELD ON MONDAY 3RD OCTOBER 2022 AT 7.30PM, AT THE COCK INN FUNCTION ROOM, HANWOOD

Present: Cllr. Evans (Chairman), Chadwick, Davies, Dowley, Fox, Jones

Absent: Cllr. Bromage, Butler

Public: 2

In attendance: R. Turner (Clerk)

39/2223 PRESENT & APOLOGIES FOR ABSENCE

Cllr. Butler was absent.

40/2223 DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

- a) *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests.*
None declared.
- b) *Dispensation requests*
None being sought.
- c) *Gifts or hospitality*
None declared.

41/2223 PUBLIC PARTICIPATION SESSION

A representative of the bowling green advised that the planning application for a toilet block has now been validated. Building regulations approval is to be applied for. It is planned to carry out the work by next spring.

The club were invited to place an article in the next newsletter to engage with the community.

A member of the public asked about progress with addressing safety issues at the Weir Rd junction. It was noted that this item was to be discussed later in the meeting.

42/2223 **MINUTES** – it was **RESOLVED** to confirm the minutes of the Council Meeting dated 25th July 2022 as being a true record, subject to modifying them to state no members of the public were present. The chairman was authorised to sign the minutes once amended.

43/2223 REPORTS

- a) *Police Report* – it was noted that bi-annual reports are to be given covering the periods to end of September and end of March
- b) *Shropshire Council* – Cllr. Evans updated as follows:
 - *Quarry Pool* – closed due to an issue with the roof rivets being rusted. A new swimming pool at Sundorne is not being pursued.
 - *Local transport buses subsidy* – Central Government have granted further subsidy to SC to end of March. However, this doesn't affect Hanwood as the Hanwood bus service is run commercially, with no subsidy.
 - *Levelling Up fund* – second round bid gone into government for £105 million.
 - *Climate change* – a board of elected members has been formed.
 - *Community governance* – looking to increase number of Shropshire councillors from 74 to 76. The review will cascade to parish level and may include extending Shrewsbury Town boundary. The changes will be in place by the 2025 elections. MP boundaries are also being looked at.
 - *Shropshire Plan* – to be launched 17th October showing SC's priorities.

- *Local Plan* – Inspectors won't be back in Shropshire until end of 2022/2023 and will rule if the Local Plan is legally “sound”, in terms of Stage 1 hearings. If Stage 1 is sound, it will progress to Stage 2 hearings.
 - *GP surgeries in Shrewsbury* – NHS want to amalgamate 5 surgeries into one.
- c) *Youth club* – didn't meet two weeks ago due to volunteer shortage but met last week.
- d) *Village Hall* – Cllr. Davies reported that a Fun Day in September raised £1,000. The following events are planned: Fun Run, Bonfire Night. The CCTV has been fitted and paid for by the parish council, de-humidifiers fitted (not yet invoiced) and the hall floor is done. The hall committee are asking if they can apply to use some of the Pontesbury CIL money towards new fire doors, as the existing ones are rotten. The parish council didn't oppose this in principle but needs an indication of the cost.
- e) *St Thomas PCC* – it was noted that it is not mandatory to appoint a representative and it was **RESOLVED** not to appoint anyone at this stage.
- f) *Speed Camera WG*- the clerk reported that the camera had not been functioning since mid-September due to suspected deliberate damage. It was noted that the camera had now been fixed, overseen by Charles Pedrick. The incident was registered with the insurers but it had been possible to fix it at a cost which is estimated to be close to or lower than the excess. Therefore, it agreed that it was unlikely to be necessary to pursue an insurance claim. It was agreed to find out the cost of raising the camera up the pole by 1 metre, to make it harder to damage. The council gave its thanks to Cllr. Chadwick for his regular analysis of the camera data.
- g) *Open spaces/memorial garden/public realm WG* – the clerk reported that the benches will be fitted in the next 2 weeks.
- h) *Joint CIL WG* - meeting due soon.
- i) *Parish Councillor Reports (of external meetings attended)*
- Cllr. Davies reported that on behalf of the parish council, he had attended the proclamation of King Charles III in The Quarry.

44/2223

FINANCIAL MATTERS -

- a) *Q1 and Q2 budget report and bank reconciliation* – the reconciliations were noted (Appendix 1 and 2), the reconciled balance as at end of Q2 being £160,384.98.
- b) *Payments including payments made between meetings* – it was **RESOLVED** to approve the following:

Ref	Payee	Item	Method	Net	VAT	Gross
P31-2223	R Turner	Expenses	SO	£33.20	£0.00	£33.20
P32-2223	Landright Services	Maintenance contract	SO	£260.00	£52.00	£312.00
P33-2223	R Turner	Salary	BACS	£745.00	£0.00	£745.00
P34-2223	SCPF	Pension	BACS	£186.25	£0.00	£186.25
P35-2223	Landright Services	Maintenance contract	BACS	£260.00	£52.00	£312.00
P36-2223	R Turner	Salary	BACS	£745.00	£0.00	£745.00
P37-2223	SCPF	Pension	BACS	£186.25	£0.00	£186.25
P38-2223	Landright Services	Maintenance contract	BACS	£260.00	£52.00	£312.00
P39-2223	Rebecca Turner	Salary	BACS	£745.00	£0.00	£745.00
P40-2223	SCPF	Pension	BACS	£186.25	£0.00	£186.25
P41-2223	HMRC	PAYE Q2	BACS	£660.43	£0.00	£660.43
P42-2223	CCC4 Business	Aug-Oct	BACS	£680.01	£135.99	£816.00
P43-2223	Play Inspection Co	RoSPA	BACS	£69.50	£13.90	£83.40
P44-2223	Hanwood Village Hall	CIL for floor and CCTV	BACS	£9,318.60	£0.00	£9,318.60
P45-2223	R Turner	Expenses July to Sep	BACS	£297.49	£42.46	£339.95

P46-2223	Wynn Davies	Expenses	BACS	£10.00	£0.00	£10.00
P47-2223	Dr Emma Lawrence	Logo	BACS	£250.00	£0.00	£250.00

c) *Income received*

Ref	Payee	Item	Amount
R5-2223	Pontesbury PC	Pontesbury CIL NF	£24,276.00

45/2223 **PLANNING NOTIFICATIONS – FOR INFO**

- 1) 22/03386/FUL - 4 Oaklands Grange, Hanwood, Shrewsbury, Shropshire, SY5 8LZ
 Proposal: Erection of first floor rear extension
Decision: Grant Permission

46/2223 **PLANNING NOTIFICATIONS – FOR COMMENT**

- 1) 22/03925/FUL - 48 Woodlands Avenue, Hanwood, Shrewsbury, Shropshire, SY5 8NG
 Proposal: Demolition of existing garage and utility room and provide proposed new double garage, and single storey side and rear extension to provide extended accommodation
Comments: It was **RESOLVED** to object to the double garage element as it is double storey and concerns about future use and it being out of character with the area. However, no objections to other aspects. Must ensure garage is conditioned to always be ancillary to the main accommodation.
- 2) 22/04182/FUL - Hanwood Bowling Club, The Cock Inn, Hanwood, Shrewsbury, SY5 8LJ
 Proposal: Erection of a small toilet block
Comments: It was **RESOLVED** to support this much needed improvement to this community club.

47/2223 **PARISH MATTERS**

- a) *Caradoc play area* – repairs to be done to the basket swing and edging on the climbing frame, both of which are high risk on the recent RoSPA. Cllr. Evans reported that the consultation event was well attended and suggestions included metal replacement equipment and to have table and chair and for younger children. The clerk agreed to circulate a recent quote for new equipment which Nesscliffe play area had received and it was agreed to put on Facebook that the play area will be discussed at the next council meeting.
Action: Clerk to circulate example quote and tender document and notify the community of when it is to next be discussed at parish council.
- b) *Village hall grant* – see item 44/2223.
Action: Grant for hall floor and humidifiers to be paid. Clerk to seek more info on fire doors from the hall.
- c) *Weir Rd junction* – the clerk read out an email from Ffion Horton of SC setting out their resourcing constraints. The clerk suggested the option of using a private consultant to progress a scheme. Clarification was sought re what the issue is which needs to be resolved. In summary, the concerns relate to residents accessing Weir Road, regarding the safety of the intersection of Weir Road, A488 and Orchard Lane, including crossing the junction. It was noted that there have been near misses but accident data not known. The possibility of making the section of road in front of the shop one way was discussed; clarification is needed from SC as to if this is a public or private road. The clerk was also asked to speak to highways consultant Woodsyde Developments (Andy Gough) re drawing up a scheme.
- d) *Orchard Lane drainage* – Cllr Evans reported that residents had approached him about parish council support in funding a project to address drainage and flooding risks/safety. The suggestion is for 3 by 2 metre concrete rings in a vertical stack where the open chamber currently is, which drains into a drainage culvert and into the Reabrook. The cost is estimated to be £3,500 to £4,000 plus VAT.
Action: Cllr. Evans agreed to circulate the proposal and the residents to be invited to the next meeting. The clerk was asked to enquire with SALC as to if the parish council could legally finance improvements to the road as it is a private road

- e) *Oaklands to Oaklands View footpath* – a group of councillors had met with Richard Knight of SC Countryside Maintenance Manager team. The proposal is to lay a crushed, compacted gravel footpath surface which will extend to where the path joins Oaklands View. It was noted that the likely cost is £3,000 but a quote is awaited from Richard Knight. Permission would be needed to surface part of the area as it is in the ownership of the Oaklands View. Action: It was **RESOLVED** to delegate to the clerk to agree a quote up to £3,000 and to liaise with the owner of Oaklands View to seek permission.
- f) *Speed limit at Edgebold* – Dave Gradwell, SC Highways had advised that has been agreed that the proposed 40mph speed limit will commence at the location to the east of Edgebold Cottages. Action: It was agreed to get a quote for a VAS.
- g) *Church Lane – fingerpost and grass cutting* – fingerpost needs repairing and grass needs cutting. The clerk advised the grass is cut by Landright Services. Action: Clerk to ask Richard Knight about replacing the fingerpost.
- h) *Archive of documents –NALC retention guidelines and agree storage.* It was **RESOLVED** to send any un-needed documents to either SC Archives or Evastore. Documents which are public, such as minutes, can go to SC Archives but confidential documents (e.g. payroll) or those which need to be retained in perpetuity (e.g. title deeds) can go to secure storage at Evastore. Certain documents such as old invoices, old bank statements can be disposed of securely. The NALC guidelines will be deemed the minimum period to retain documents for but documents may be retained for longer if appropriate.
- i) *Other parish matters:*
- Cllr. Davies asked if he could claim £10 for printing of documents re Caradoc play area – this was agreed. Action: Cllr. Davies to send an invoice to the clerk for payment.
 - *SALC committee – clerk to check if Cllr, Davies is on the circulation list.*
 - *Newsletter* – noted that further proofreading needed in future and Cllr. Davies phone number is incorrect. It was agreed to produce a Christmas edition, content deadline 18th November and to invite contributions from The Cock Inn, school, bowling club, Wynn’s phone number incorrect, frequency. Action: Clerk to invite articles.
- j) *Bus shelter on Rectory Gardens* – clean needed. Action: Clerk to arrange with Landright Services.

48/2223 **NEXT MEETINGS**

- a) *Next meeting* – 31st October 2022, 7.30pm, The Cock Inn Function Room
- b) *Items for next meeting agenda- to note requests*
- CIL NF projects
 - Further bank accounts