

GREAT HANWOOD PARISH COUNCIL

Parish Clerk/RFO: Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB
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22nd May 2020

Dear Members of the Parish Council

Notice is hereby given that the Annual Council Meeting will be held remotely via Zoom on Thursday 28th May 2020 at 7.30pm and Members are hereby summoned to attend for the purpose of transacting the following business:

Signed



Rebecca Turner, Clerk to the Council

AGENDA

- 1/2021 **ELECTION OF CHAIRMAN**
- 2/2021 **DECLARATION OF ACCEPTANCE OF OFFICE FOR CHAIRMAN** – *to resolve to give the chairman an extension until the next council meeting held at a physical venue to sign the declaration*
- 3/2021 **PRESENT & APOLOGIES & CASUAL VACANCY**
- *To note persons present, receive apologies and consider granting extended absence(s) for councillor(s), as needed.*
 - *To declare that Cllr. Lewis seat is now vacant due to 6 months' non-attendance as of 25.05.2020*
- 4/2021 **ELECTION OF VICE-CHAIRMAN**
- 5/2021 **DISCLOSURE OF PECUNIARY INTERESTS**
- 6/2021 **DISPENSATION REQUESTS**
- 7/2021 **PUBLIC PARTICIPATION SESSION** - *on matters on the agenda*
- 8/2021 **MINUTES** - *to approve and sign the minutes of the Council meeting dated 28th January 2020*
- 9/2021 **REPORTS**
- a) *Shropshire Council*
 - b) *Police Report*
 - c) *Youth Club*
 - d) *Village Hall*
 - e) *Caradoc Play Area*
 - f) *Other parish councillor reports of meetings attended (report issues in the parish under "any other parish matters")*
- 10/2021 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES & COMMITTEES**
(suggested appointments below)
- a) *Renewal of SALC subscription and membership of SALC Area Committee – Cllr. Evans*
 - b) *Hanwood Village Hall Committee – Cllr. Davies*
 - c) *Hanwood Youth Club – Cllr. Evans*
 - d) *Finance Committee – recommended not to have a committee whilst PC membership low*
 - e) *Planning Committee – recommended not to have a committee whilst PC membership low*

- 11/2021 **POLICY REVIEW – To review / adopt the following**
- a) *Scheme of Delegation re Covid-19 – see Appendix A*
 - b) *Standing Orders (unchanged)*
 - c) *Financial Regulations (changed in regard to Covid-19 Scheme of Delegation)*
 - d) *Risk Assessment*
- 12/2021 **ANNUAL FINANCIAL MATTERS –**
- a) *Renewal of use of Direct Debits / SOs (for salary, grounds maintenance, pension, ICO, safe custody fees)*
 - b) *Banking arrangements with Lloyds Bank & signatories*
 - c) *Assets Register as at 31.3.20 & insurance arrangements*
 - d) *2019/20 – end year budget report and bank reconciliation*
 - e) *Annual Governance and Accountability Return 2019/20*
 - (i) *Internal Auditor’s report*
 - (ii) *Section 1 - Annual Governance Statement*
 - (iii) *Section 2 - Accounting Statement*
 - (iv) *Electors’ Rights*
 - f) *Internal auditor for 2020/21 – recommended to appoint Richard Groome*
 - g) *Internal control procedures*
- 13/2021 **PLANNING NOTIFICATIONS–FOR INFO ONLY**
- 1) 19/04826/FUL - Proposed Residential Development Land South Of The Hawthorns, Orchard Lane, Hanwood, Shrewsbury, Shropshire
Proposal: Erection of two split level dwellings
Decision: Refuse
 - 2) 19/03697/FUL - Coppice Court, Nobold, Shrewsbury, Shropshire, SY5 8NJ
Proposal: Erection of a replacement dwelling
Decision: Grant Permission
 - 3) 19/04565/FUL - Residential Development Land West Of Caradoc View, Hanwood
Proposal: Erection of 5no dwellings (substitution of house type approved under 18/01057/FUL)
Decision: Grant Permission
 - 4) 19/05149/OUT - Proposed Dwelling East Of Greenwood Meadow, Hanwood
Proposal: Outline application (all matters reserved) for the erection of one detached dwelling and garage
Decision: Refuse
- 14/2021 **PLANNING APPLICATIONS – FOR COMMENT & TO RATIFY COMMENTS SUBMITTED BETWEEN**
- 1) 19/04503/FUL | Erection of 2no. dwellings following demolition of existing bungalow, Grangefield, Hanwood, SY5 8LJ
Comments: See Appendix A. **Please note this application is not going to SC Planning Committee and applicant has submitted revised street scene drawing and block plan, which PC may wish to comment further on.**
 - 2) 20/01341/FUL - 1 Weir Road, Hanwood, Shrewsbury, SY5 8JZ
Proposal: Demolition of garage and outbuilding and erection of a single dwelling
Comments: See Appendix A. **Please note revised plans have also been submitted for this application.**
- 15/2021 **PARISH MATTERS**
- a) *Illuminated sign for low bridge by Edgebold*
 - b) *Flooding between Hanwood and Edgebold roundabout*
 - c) *Covid-19 grant application*
 - d) *Replacement streetlight outside Woods Garage, Hanwood & groundworks on forecourt of garage*
 - e) *VAS sign outside the church*
 - f) *Parish newsletter*

g) *Reports of other parish matters*

16/2021 **FINANCIAL MATTERS (ROUTINE)**

- a) *To approve payments including payments made between meetings*
- b) *To note income received*
- c) *EMG grant award and to confirm works order for 2020/21*

17/2021 **CORRESPONDENCE – to note/consider response**

- a) *SALC Info Bulletins*
- b) *Covid-19 Bulletins*
- c) *PCC & SC grant schemes re Covid-19*
- d) *Community Speedwatch*
- e) *Training programme 2020*

18/2021 **NEXT MEETINGS**

- a) *To agree dates for 2020/21*
- b) *Items for next agenda(s)- to note requests*

It is recommended that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 19/2021 as it concerns exempt matters

19/2021 **PENSION – to agree end of year reconciliation & governance statement**

Appendix A: Further info on agenda items:

Item 11/2021(a) Proposed scheme of delegation:

- To note that it is lawful for the clerk to spend against specific items in the Parish Council's budget. These items to be detailed in Appendix 1 and have been identified in the budget when setting the precept, any such payments to be reported to the Council at the next ordinary meeting. Appendix 1 details such anticipated payments. In making such payments, in unforeseen circumstances, (e.g. insurance premium higher than anticipated), the budget may be exceeded by up to 15%.
- To amend Financial Regulations to approve provision of delegated powers for the Clerk/Locum Clerk, in consultation with the chairman, to spend up to £2,500 per transaction to authorise urgent work when unforeseen circumstances occur. Examples of such work are urgent repairs to parish assets.
- Delegate powers to the Clerk/Locum Clerk to respond to planning applications (councillors are still able to submit their own personal comments).
- Agreement to delegate the postponement of meetings of the council should this be required

Item 14/2021 - Planning application comments submitted between meetings:

1) 19/04503/FUL | Erection of 2no. dwellings following demolition of existing bungalow, Grangefield, Hanwood, SY5 8LJ

Comments: Objection submitted as follows

"- The rear windows on the first floor invade the privacy of the houses to the rear. There is no mention of this in any statements.

- The application is an overdevelopment of the site.

- The picture and information shown on the revised street elevation dated 5 March is showing a road outside of the application site which is not recognisable. There is no bend in the road. It is relatively straight and many vehicles speed along it. This drawing, which does not state it is superseded, also shows land to either side of the properties which disappears with the garages. The scale is 1/100 on these drawings but it is hard to actually quantify what the actual distances between the buildings is.

- Under SAMDev Hanwood has many more houses than was originally proposed and it has met all its obligations as per SAMDev.

- The Planning Design and Access Statement has not been amended to reflect the revised plans. One has to look at drawings which contain no measurements.

- It is not possible to confirm the size of the garage. The scale is 1/50 but since no measurement are shown on the actual drawing and not sure of the original submission size of the plan drawings. Query if it is possible to park a modern car in the garages. Note that the date on the revised drawing is apparently 08/19."

2) 20/01341/FUL - 1 Weir Road, Hanwood, Shrewsbury, SY5 8JZ

Proposal: Demolition of garage and outbuilding and erection of a single dwelling

Comments submitted 19th April – Objection as follows *"Great Hanwood PC objects to this application. There are safety problems with the existing junction of Weir Road/Orchard Lane/Shop Parking/A488 Junction. This proposal would remove an existing building, which was the Old Smithy and introduce a new dwelling meaning additional traffic. It would also mean the removal of an existing boundary hedge on Orchard Lane. There is also an existing Power Cable on a pole on the boundary and also existing overhead BT Lines on a pole. There is no mention in the design information of the fact that Orchard Lane is a Bridleway/Cartway and unadopted. The proposal would also cause problems with the existing Car Sales Business opposite, in particular from a highway safety perspective."*

Comments submitted 7th May ref revised plans/further info – Objection as follows: *"The Parish Council notes the revised plans, the agent's response to its comments and the comments of the highways and conservation teams. The PC maintains its objection and would like to emphasise the following:*

Highways issues

1) The parking for this dwelling is not clearly demonstrated and it is on a corner where vehicles already park on the street

2) This is a very busy 5 way junction and an additional dwelling poses safety issues

3) Orchard Road is an unadopted road

4) Pedestrian safety - this area has a lot of footfall and hence reduced safety of the junction would place pedestrians at risk and there is a history of accidents in this area, around the crossing.

5) If HGVs ignore the low bridge warning, they often use this junction to turn in adding to safety issues

Design - the proposal for a 3 storey house is inappropriate to the historical context of Weir Cottages. The velux rooflights on front elevation and design of house are out of character with the 1800s buildings.

SAMDEV - Hanwood has exceeded the SAMDEV target and hence this inappropriate development is not needed to contribute towards the target.

It would have been preferable if the applicants had consulted with the PC as part of the pre-app process”#