

GREAT HANWOOD PARISH COUNCIL

Parish Clerk/RFO: Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB
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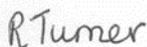
22nd May 2019

NOTICE OF MEETING

The Annual Council Meeting of Great Hanwood Parish Council will be held on Tuesday 28th May 2019 at St Thomas Community Room, Hanwood, at 7.30pm

Press and Public Welcome. Members of the public are invited to address the Council in the public session

Signed



Rebecca Turner, Clerk to the Council

AGENDA

- 01/1920 **ELECTION OF CHAIRMAN OF THE COUNCIL**
a) *Members to elect a Chairman of the Council*
b) *Chairman to sign Declaration of Acceptance of Office*
- 02/1920 **ELECTION OF VICE CHAIRMAN OF THE COUNCIL**
- 03/1920 **PRESENT & APOLOGIES FOR ABSENCE**
- 04/1920 **DISCLOSURE OF PECUNIARY INTERESTS**
- 05/1920 **DISPENSATION REQUESTS**
- 06/1920 **PUBLIC PARTICIPATION SESSION - on matters on the agenda**
- 07/1920 **MINUTES**
a) *To approve and sign the minutes dated 26TH March 2019*
- 08/1920 **REPORTS**
a) *Shropshire Council*
b) *Police Report*
c) *Youth Club*
d) *Other parish councillor reports*
- 09/1920 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES & COMMITTEES & MEMBERSHIP RENEWALS**

a) *Local Joint Committee*
b) *SALC Area Committee*
c) *Hanwood Village Hall Committee*
d) *Hanwood Youth Club*
e) *Renewal of SALC subscription and membership of SALC Area Committee*
f) *Any other outside body*
g) *Committees*
- 10/1920 **POLICY REVIEW**
a) *Standing Orders*
b) *Financial Regulations*
c) *Assets Register*
d) *Risk Assessment*

- 11/1920 **ANNUAL FINANCIAL MATTERS – To consider**
- a) *Renewal of use of Direct Debits / SOs - ICO (D/Debit); Clerk's Salary (SO), street light electricity – currently Npower but in process of switching to Shropshire Council (DD), Landright Services maintenance contract (SO), SCPF pension payments (SO)*
 - b) *Banking arrangements with Lloyds Bank, Natwest & signatories*
 - c) *Insurance arrangements*
 - d) *2018/19 – end year budget report and bank reconciliation*
 - e) *Annual Governance and Accountability Return 2018/19*
 - (i) *Internal Auditor's report*
 - (ii) *Section 1 - Annual Governance Statement*
 - (iii) *Section 2 - Accounting Statements*
 - (iv) *Electors' Rights – RFO to confirm intention to display notice and dates*
 - f) *Internal auditor for 2019/20*
 - g) *Internal control procedures – to agree template and set a date mid-year to carry out review*
 - h) *Pension return – to approve*
 - i) *GDPR service – renewal*
 - j) *Renewal of equipment/cost sharing with other parishes*
- 12/1920 **PLANNING NOTIFICATIONS - FOR INFORMATION**
- 1) 19/01016/FUL - Lydham Villa, Hanwood, Shrewsbury, Shropshire, SY5 8LS
 Proposal: Erection of single storey extension and associated alterations and improvements; erection of open porch
Decision: Grant Permission
- 13/1920 **PLANNING APPLICATIONS - FOR COMMENT**
- 1) 19/02205/FUL - Proposed Residential Development Land South Of The Hawthorns, Orchard Lane, Hanwood, Shrewsbury, Shropshire
 Proposal: Erection of two split level detached dwellings
- 14/1920 **PARISH MATTERS – To consider**
- a) *Traffic lights crossing camera/signage*
 - b) *30mph sign*
 - c) *Caradoc play area – inspections, damage, repairs and warden role*
 - d) *Damage to noticeboard by Caradoc bus stop*
 - e) *Speeding/traffic calming scheme*
 - f) *Bridleway adj. to 46 Woodlands Avenue, Hanwood*
 - g) *Dogs by footbridge*
 - h) *Memorial garden– transfer of land & erection of sign*
 - i) *Reports of other parish matters*
- 15/1920 **FINANCIAL MATTERS (ROUTINE)**
- a) *To approve payments including payments made between meetings*
 - b) *To note income received*
 - c) *Transfer of street light electricity*
 - d) *Notification of award of EMG*
- 16/1920 **CORRESPONDENCE – to note and consider response**
- a) *SALC Info Bulletins*
 - b) *CIL Local EOIs – update and request for feedback on the process*
 - c) *Police & Crime Commissioner Annual Survey*
 - d) *We Don't Buy Crime offer from PCC (Smartwater)*
 - e) *Rural Crime Prevention evenings – 25th & 27th June*
 - f) *CCG updates*
 - g) *LEAF – funding for community litter picks*
 - h) *VE Day 75 – 8th to 10th May 2020*
 - i) *Planning & CIL Training – 7th June, 2pm-4pm*
 - j) *Housing Needs Surveys*
- 17/1920 **NEXT MEETINGS**
- a) *To agree dates and times of council meetings for 2019/20*
 - b) *Items for next agenda- to note requests*

It is recommended that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 18/1920 as it concerns exempt matters

18/1920 **PLANNING ENFORCEMENT** – to receive notification of case 19/06545/ENF (for information)