

GREAT HANWOOD PARISH COUNCIL

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19th March 2020

NOTICE OF MEETING

A Council Meeting of Great Hanwood Parish Council will be held on Tuesday 24th March 2020 at St Thomas PCC Community Room, Hanwood, starting at 7.30pm.

Press and Public Welcome. Members of the public are invited to address the Council in the public session

Signed



Rebecca Turner, Clerk to the Council

AGENDA

- 90/1920 **PRESENT & TO RECEIVE APOLOGIES & REASONS FOR ABSENCE**
- 91/1920 **DISCLOSURE OF PECUNIARY INTERESTS**
- 92/1920 **DISPENSATION REQUESTS**
- 93/1920 **PUBLIC PARTICIPATION SESSION - *on matters on the agenda***
- 94/1920 **MINUTES - *to approve and sign the minutes of the Council meeting dated 28th January 2020***
- 95/1920 **SCHEME OF DELEGATION, AMENDMENT TO FINANCIAL REGULATIONS & EMERGENCY ARRANGEMENTS REF CORONAVIRUS (COVID-19) - *To agree scheme of delegation, financial regulations and emergency arrangements to deal with council business during the coronavirus pandemic***

Proposed scheme of delegation:

- To note that it is lawful for the clerk to spend against specific items in the Parish Council's budget. These items to be detailed in Appendix 1 and have been identified in the budget when setting the precept, any such payments to be reported to the Council at the next ordinary meeting. Appendix 1 details such anticipated payments. In making such payments, in unforeseen circumstances, (e.g. insurance premium higher than anticipated), the budget may be exceeded by up to 15%.
- To amend Financial Regulations to approve provision of delegated powers for the Clerk/Locum Clerk, in consultation with the chairman, to spend up to £2,500 per transaction to authorise urgent work when unforeseen circumstances occur. Examples of such work are urgent repairs to parish assets.
- Delegate powers to the Clerk/Locum Clerk to respond to planning applications (councillors are still able to submit their own personal comments).
- Delegated powers to comment on strategic planning consultations, such as the Local Plan Review.
- Ref s.85 of the LGA 1972, in the event that any councillor is unable to attend throughout a period of six consecutive months from the date of his last attendance, to delegate to the clerk responsibility to approve the reasons for absence and an extended period of absence, prior to the expiry of the six months' period.
- Agreement to delegate the postponement of meetings of the council should this be required

- Agreement to receive and act upon Government advice in relation to the holding of the Annual Meeting of the Parish and the Annual Meeting of the Parish Council scheduled to meet on 24th April 2020 (noting such a meeting must be held in May), thereby giving delegated power to the Clerk (or Locum Clerk) to make necessary re-arrangements for these meetings in consultation with the Chair.

96/1920 **ELECTION OF CHAIRMAN & VICE CHAIRMAN (if required)**