

# GREAT HANWOOD PARISH COUNCIL

Parish Clerk/RFO: Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB  
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## Notice of Annual Council Meeting On Tuesday 22<sup>nd</sup> May 2018 at 7.30pm In St Thomas Community Room, Hanwood

### PUBLIC AND PRESS WELCOME

#### AGENDA

- 01/1819 **ELECTION OF CHAIRMAN OF THE COUNCIL**  
a) *Members to elect a Chairman of the Council*  
b) *Chairman to sign Declaration of Acceptance of Office*
- 02/1819 **ELECTION OF VICE CHAIRMAN OF THE COUNCIL**
- 03/1819 **APOLOGIES FOR ABSENCE & NOTE RESIGNATION OF CLLR. GRANT**
- 04/1819 **DISCLOSURE OF PECUNIARY INTERESTS**
- 05/1819 **DISPENSATION**
- 06/1819 **PUBLIC PARTICIPATION SESSION**
- 07/1819 **MINUTES**  
a) *To approve and sign the minutes dated 24<sup>th</sup> April 2018*
- 08/1819 **REPORTS**  
a) *Police Report*  
b) *Shropshire Council*  
c) *Other parish councillor reports*
- 09/1819 **APPOINTMENT OF PARISH COUNCIL REPRESENTATIVES & COMMITTEES**  
It was **RESOLVED** to make the following appointments:  
a) *Local Joint Committee*  
b) *SALC Area Committee*  
c) *Hanwood Village Hall Committee*  
d) *Local Plan working group*  
e) *Any other outside body*  
f) *Committees*
- 10/1819 **POLICY REVIEW**  
a) *Standing Orders*  
b) *Financial Regulations*  
c) *Assets Register*  
d) *Risk Assessment*  
e) *Data Protection Impact Assessment & Privacy Policy*

- 11/1819 **END OF YEAR ACCOUNTS** – *To approve*
- a) *Bank Reconciliations and Budget Report*
  - b) *Internal Audit Report*
  - c) *Annual Governance Statement 2017/18*
  - d) *Accounting Statements 2017/18*
- 12/1819 **INSURANCE** – *To review policy and confirm its adequacy and renew it*
- 13/1819 **PLANNING NOTIFICATIONS**– *For information only*
- 1) 18/00910/FUL - 20A Woodlands Avenue, Hanwood, Shrewsbury, Shropshire, SY5 8NG  
Proposal: Installation of roof window to front elevation  
**Decision: Grant Permission**
- 14/1819 **PLANNING APPLICATIONS FOR COMMENT**
- 1) 18/02032/HHE - 4 Weir Road, Hanwood, Shrewsbury, Shropshire, SY5 8JZ  
Proposal: Erection of a rear single storey extension to a terraced dwelling, dimensions 6.0 metres beyond rear wall, 3.0 metres maximum height, 2.45 metres high to eaves
- 15/1819 **PARISH MATTERS** – *To consider*
- a) *Caradoc View play area – repairs*
  - b) *Pothole – Orchard Lane/A488 junction*
  - c) *Traffic lights crossing*
  - d) *VAS sign*
  - e) *30mph sign*
  - f) *Caradoc View sign and street light*
  - g) *Reports of other parish matters*
- 16/1819 **FINANCIAL MATTERS (ROUTINE)**
- a) *To approve payments including payments made between meetings*
  - b) *To note income received*
  - c) *NALC revised pay scales – to adopt & apply to clerk’s salary*
  - d) *To amend standing order for clerk’s salary*
  - e) *Appointment of internal auditor for 2018/19*
- 17/1819 **CORRESPONDENCE** – *to note and consider response*
- a) *GDPR updates*
  - b) *A5 Woodcote Roundabout overnight closures*
  - c) *SALC Bulletins*
  - d) *SC Great Outdoors Strategy consultation*
  - e) *Hanwood Speed Reduction Scheme*
  - f) *Youth funding updates*
- 18/1819 **NEXT MEETINGS**
- a) *Dates for 2018/19 – to agree*
  - b) *Items for agenda- to note requests*
- It is recommended that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Items 19 to 21, they concern exempt matters*
- 19/1819 **PENSION YEAR END FORMS** – *to agree*
- 20/1819 **CLERK’S APPRAISAL** – *to set date*
- 21/1819 **HANWOOD MEMORIAL GARDEN** – *progress update and transfer of section of land to Messrs. Phillips.*