

GREAT HANWOOD PARISH COUNCIL

Clerk:
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11th May 2017

NOTICE OF MEETING

The Annual Council Meeting of Great Hanwood Parish Council will be held on Tuesday 16th May 2017 at St Thomas' Church Extension, Hanwood at 7.30pm

Press and Public Welcome. Members of the public are invited to address the Council in the public session

Signed



Rebecca Turner
Clerk to the Council

AGENDA OF BUSINESS TO BE TRANSACTED

- 1) Election of Chairman and signing of Declaration of Acceptance of Office
- 2) Election of Vice Chairman
- 3) Declaration of Acceptance of Office from all councillors – to confirm receipt
- 4) Attendance and apologies – To record those present and any apologies and to discuss any necessary approval.
- 5) Declarations of Disclosable Pecuniary Interests & Requests for Dispensations – *Note: any request for a dispensation should be submitted in writing to the Clerk. Any disclosable interests in any agenda item not already recorded shall be declared at the meeting and the interest disclosed to the Monitoring Officer within 28 days of the meeting.*
- 6) Public Session
 - i. Public Comments - The Council will suspend Standing Orders for up to 15 minutes to allow members of the public to speak on any item on the agenda.
 - ii. Police Report
 - iii. Shropshire Councillor's Report
 - iv. Presentation from Shropshire Homes re further development at Hanwood Bank
- 7) Minutes of previous meetings
 - i. To approve the minutes of the Full Parish Council Meeting held on 25th April 2017
- 8) Matters Arising from Previous Parish Council Meetings – for update & to agree actions arising
 - i) Dog fouling / bin request

- ii) Hand rail on bridge
- iii) Hedge by footpath
- iv) Hedge cutting Post Office Lane by the steps
- v) Undertaking ref development at The Oaklands
- vi) Speed Reduction Scheme

9) Council Policies for Review:

- i. Parish Council Risk Assessment, Asset Register and Insurance
- ii. Standing Orders
- iii. Financial Regulations
- iv. FOI Publication Scheme
- v. Grievances Procedure
- vi. Pensions Discretions Policy
- vii. Complaints Procedure
- viii. Gifts & Hospitality Policy
- ix. Training policy
- x. Business Continuity Plan – to consider whether to develop a plan

10) Appointment of Representatives to external organisations (SALC; Loton, Ford, Longden and Rea Valley LJC, Village Hall Committee, Great Hanwood Community Interest Company)

11) Election of Standing Committees & Review of TOR (Planning Committee – 5 seats; Finance & General Purposes Committee – 5 seats)

12) Co-option of councillor to vacant seat – to consider any applications

13) General Power of Competence – to consider assuming the use of this power

14) Caradoc View Play Area –

- i. Repairs and Maintenance – Update re repair of equipment
- ii. Tree work – to consider remedial measures & agree actions arising
- iii. Veolia grant – to review application submission

15) Planning Matters –

- i. Planning Applications – for comment
 - a. 17/01574/REM - Proposed Dwelling West Of Greenwood Meadow, Hanwood, Shrewsbury, Shropshire - Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to permission 16/04092/OUT for the erection of detached dwelling and garage (to include access)
 - b. *To consider any new planning applications validated since the publication of the agenda*
- ii. Planning Decisions – for information
 - a. 1 17/00939/FUL - Spring Meadow, Orchard Lane, Hanwood, Shrewsbury, Shropshire, SY5 8LD - Erection of block of 4 stables plus tack room, with concrete yard and 40x20m manege - **Grant Permission**
- iii. Shropshire Homes – to give feedback following presentation (feedback will be provisional and may be subject to change depending on planning application submitted)

16) Community Newsletter – To identify items for inclusion in the next edition.

17) Financial Matters

- i. Approval of 2016/17 End of Year Accounts and Annual Return:
 - Internal Auditor Report
 - Section 1 Annual Governance Statement of Annual Return
 - End of year budget report, bank reconciliation and variances
 - Section 2 – Accounting Statements of Annual Return
- ii. Bank Mandates – To review signatories and internet banking
- iii. Confirmation of payments with necessary approval (list to be tabled at the meeting)
- iv. To note income received

18) Consultations & Correspondence

- i. Survey from community group re The Cock Inn, Hanwood – to complete
- ii. Training courses – to agree attendance

19) Dates and Time of Future Meetings

- i. **To agree future meeting dates for Council – suggested dates:** 5th June 2017, 25th July 2017, 26th September 2017, 31st October 2017 (5th Tuesday), 28th November 2017, 23rd January 2018, 27th March 2018, 24th April 2018 (also APM at 6.30pm), 22nd May 2018 (all subject to confirmation)