

GREAT HANWOOD PARISH COUNCIL

Parish Clerk/RFO: Rebecca Turner, The Old Police House, Nesscliffe, SY4 1DB
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NOTICE OF ANNUAL COUNCIL MEETING, TO BE HELD ON THURSDAY 20TH MAY 2021 AT HANWOOD VILLAGE HALL, AT 7.30PM

The public are welcome to attend but please note that the total number allowed in the hall at any one time is limited to 15. The public will be asked to socially distance and wear a face mask that covers the nose and mouth (unless exempt from doing so).

Signed



Rebecca Turner, Clerk to the Council

14th May 2021

AGENDA

- 1/2122 **ELECTION OF CHAIRMAN OF THE COUNCIL**
a) *Members to elect a Chairman of the Council*
b) *Chairman to sign Declaration of Acceptance of Office*
- 2/2122 **PRESENT & APOLOGIES FOR ABSENCE**
- 3/2122 **COUNCILLORS' DECLARATIONS OF ACCEPTANCE OF OFFICE, DPI FORMS, EXPENSES FORMS & INDUCTION PACKS**
To receive the forms and agree any extensions needed re Acceptance of Office forms. Please note that councillors must complete a new DPI form for this term of office. Reminder to councillors to return expenses form (incl. for nil expenses). Clerk to update councillors on induction packs
- 4/2122 **ELECTION OF VICE CHAIRMAN OF THE COUNCIL**
- 5/2122 **DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS**
a) *Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest whether or not the interest in the register of members' interests maintained by the Monitoring Officer).*
b) *To consider any new dispensation requests & renew the dispensation request re broadband*
c) *To declare any gifts or hospitality*
- 6/2122 **PUBLIC PARTICIPATION SESSION**
A period of 15 minutes is set aside to allow the public the opportunity to speak on an agenda item.
- 7/2122 **CO-OPTION OF COUNCILLORS** – *to confirm procedures & consider any applications*
- 8/2122 **MINUTES** - *To confirm the minutes of the Council Meeting dated 23rd March 2021 as being a true record and to authorise the chairman to sign them.*
- 9/2122 **REPORTS**
a) *Police Report*
b) *Shropshire Council*
c) *Youth club*

- d) *Village Hall*
- e) *St Thomas PCC*
- f) *Parish Councillor Reports (of external meetings attended)*

10/2122 **GENERAL POWER OF COMPETENCE** – *to confirm the council meets the criteria to use the GPC*

11/2122 **POLICY REVIEW & INSURANCE**

- a) *Code of Conduct & Dispensation request procedure*
- b) *Standing Orders*
- c) *Financial Regulations*
- d) *Asset Register*
- e) *Risk Assessments (General & Covid-19 related) & insurance*
- f) *Scheme of Delegation*

12/2122 **APPOINTMENT OF COMMITTEES, WORKING GROUPS & TO OUTSIDE BODIES**

- a) *SALC Area Committee*
- b) *Speed camera working group*
- c) *To consider need for any other committees or working groups – suggested open spaces/memorial garden working group*

13/2122 **FINANCIAL MATTERS – ANNUAL**

- a) *2020/21 end year bank reconciliation and budget report*
- b) *Annual Governance and Accountability Return 2020/21*
 - (i) *Internal Auditor's report*
 - (ii) *Section 1 - Annual Governance Statement*
 - (iii) *Section 2 - Accounting Statements*
 - (iv) *Electors' Rights*
- c) *Confirmation of use of DDs and SOs for certain payments*
- d) *Review of signatories*

14/2122 **FINANCIAL MATTERS - ROUTINE**

- a) *To approve payments including payments made between meetings*
- b) *To note income received*

15/2122 **PLANNING NOTIFICATIONS – FOR INFORMATION**

- 1) 21/00698/FUL - Hanwood Garage, Hanwood, Shrewsbury, Shropshire, SY5 8LJ
Proposal: Application under Section 73A of The Town & Country Planning Act 1990 for alterations to land to increase car sales area and associated improvements
Decision: Grant Permission

16/2122 **PLANNING APPLICATIONS – FOR CONSIDERATION**

- 1) 21/01668/FUL - White House, Hanwood, Shrewsbury, Shropshire, SY5 8LP
Proposal: Internal alterations, change of windows and construction of garden structures
<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QQUIB5TDLZE00>
- 2) 21/02020/FUL - Meifod , Nobold Lane, Shrewsbury, SY5 8NW
Proposal: Erection of single storey front extension, conversion of garage and removal of flat roof over garage and replace with pitched roof
<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRVJI2TDMH000>
- 3) 21/02026/FUL - 7 Post Office Lane, Hanwood, Shrewsbury, SY5 8L
Proposal: Erection of a single storey extension and associated alterations following some demolition works
<http://pa.shropshire.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QRVJJETDMHC00>

- 17/2122 **PARISH MATTERS** – *to consider updates and new matters*
- a) *Speed camera project*
 - b) *Play areas – maintenance, inspections and improvements*
 - (i) *Caradoc – maintenance, survey on refurbishment and inspections*
 - (ii) *Village Hall – joint working with Pontesbury PC on improvements.*
 - c) *ACV listings*
 - d) *Councillor induction packs*
 - e) *Distribution of agenda papers, emails & use of file storage service*
 - f) *Reports of other parish matters*
- 18/2122 **CORRESPONDENCE** – *to consider*
- a) *Call for evidence remote meetings – see [Local authority remote meetings: call for evidence - GOV.UK \(www.gov.uk\)](#)*
 - b) *Call for evidence rural broadband – see [Improving broadband for Very Hard to Reach premises - GOV.UK \(www.gov.uk\)](#)*
 - c) *Road Closure: Nobold Lane Shrewsbury - Start Date: 16th April 2021 - End Date: 3rd June 2021*
Purpose: Surface Dressing site 374. Texpathing 16 & 17 April. Dressing 09 - 12 May and Lining 01--3 June,
Works Promoter: Shropshire Council
<https://one.network/?tm=121873469>
- 19/2122 **NEXT MEETINGS**
- a) *Council Meeting(s) – to agree dates*
 - b) *Items for next meeting agenda- to note requests*
- Suggested items:**
- *Remaining policies - Reserves' Policy, Data Protection & FOI Policies, complaints policy, employment related policies*
 - *Council logo and website accessibility*
 - *Asset condition report*
- It is **RECOMMENDED** that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussion of Item 20/2122 due to the likely disclosure of confidential information*
- 20/2122 **EMPLOYMENT MATTERS**
- a) *Pension end of year forms for 2020/21 – to agree*
 - b) *Clerk's appraisal - To agree appraisal process*