

GREAT HANWOOD PARISH COUNCIL

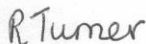
Clerk:
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19th May 2016

Dear Councillor

You are hereby summoned to attend the **Annual Parish Council meeting of Great Hanwood Parish Council**, which is to take place on **Tuesday 24th May 2016, at St Thomas' Church Extension, Hanwood at 7.30pm**, for the transaction of the business included on the Agenda, which follows.

Signed



Rebecca Turner
Clerk to the Council

AGENDA OF BUSINESS TO BE TRANSACTED

- 1) Election of Chairman and signing of Declaration of Acceptance of Office**
- 2) Attendance and apologies** – To record those present and any apologies and to discuss any necessary approval.
- 3) Declarations of Interest & Requests for Dispensations** – *Note: any request for a dispensation should be submitted in writing to the Clerk. Any disclosable interests in any agenda item not already recorded shall be declared at the meeting and the interest disclosed to the Monitoring Officer within 28 days of the meeting.*
- 4) Public Session**
 - i. **Public Comments** - The Council will suspend Standing Orders for up to 15 minutes to allow members of the public to speak on any item on the agenda.
 - ii. **Police Report**
 - iii. **Shropshire Councillor's Report**
- 5) Election of Vice Chairman**
- 6) Appointment of Representatives to external organisations** (SALC; Loton, Ford, Longden and Rea Valley LJC); VHC) Election of Standing Committees; (Planning Committee – 5 seats; Finance & General Purposes Committee – 5 seats)
- 7) Minutes of previous meetings**
 - i. To approve the minutes of the Full Parish Council Meeting held on 26th April 2016
- 8) Parish Matters** - To consider any matters arising in the public session not requiring expenditure
- 9) Matters Arising from Previous Parish Council Meetings**

- i) **Defibrillator** –To confirm date and venue for additional defibrillator training, if sufficient demand identified
- ii) **Dog fouling** – To consider possible ways to address this
- iii) **Flooding under Railway Bridge & hazardous slabs on footpath over bridge**
- iv) **Community Concern sites** – further update
- v) **Road Markings on A488 following roadworks**

10)Website – To select a preferred website provider and to authorise applying for Transparency Fund Grant

11)Council Policies for Review:

- i. **Parish Council Risk Assessment, Asset Register and Insurance** – To review risk assessment, insurance and consider quotations for insurance
- ii. **Standing Orders** – to resolve to defer until July
- iii. **Financial Regulations** – to resolve to defer until July
- iv. **FOI Publication Scheme**
- v. **Grievances Procedure** – to receive recommendation that further advice is sought prior to updating this policy
- vi. **Pensions Discretions Policy** – to receive recommendation that further advice is sought prior to updating this policy
- vii. **Complaints Procedure**
- viii. **Training policy**
- ix. **Business Continuity Plan** – to consider whether to develop a plan

12)Maintenance Matters

- i. **Caradoc View Play Area - Repairs and Maintenance** – Update re remediation following Severn Trent clearance of blocked sewer
- ii. **Noticeboard by bus shelter** – report of damage to perspex

13)Planning Matters –

- i. **Planning Applications** – for comment
 - a. 16/01810/HHE - 19 Woodlands Avenue, Hanwood, Shrewsbury, Shropshire, SY5 8NG - Erection of a single storey rear extension to detached dwelling, dimensions 7.148 metres beyond rear wall, 3.868 metres maximum height, 2.280 metres high to eaves
 - b. *To consider any new planning applications validated since the publication of the agenda*
- ii. **Planning Decisions** – for information
 - a. 16/00691/REM - Proposed Residential Development Land North Of Nobold Lane Shrewsbury Shropshire - Reserved matters application (appearance, landscaping, layout and scale) pursuant to Outline application 14/03050/OUT for the erection of two dwellings – **Grant Permission**
 - b. 15/01152/OUT - Proposed Development Land At, Redhill, Shrewsbury, Shropshire - Outline application (all matters reserved) for residential development, convenience store and public open space - **Refused**

14)Community Newsletter – To identify items for inclusion in the next edition

15)Financial Matters

- i. **Bank Mandates** - To sign necessary forms authorising clerk to operate the bank accounts
- ii. **Computer and office equipment** – to consider proposal to share this with clerk’s other parishes
- iii. **Confirmation of payments with necessary approval, including:**

Payee	Item	Chq. No	Amount
R Turner	Clerk’s salary & expense to end of May	388	£398.57
SCPS	Contributions for May	389	£111.71
Came & Company	Insurance	390	TBC

The Council is invited to consider any invoices received since the publication of the agenda to ensure the payment of accounts is up to date.

- iv. **To note income received**

- v. To authorise set-up of standing order for Clerk's salary to take effect from June payroll

16) Consultations & Correspondence

- i. **Shropshire Council – Forthcoming consultation on partnership working/transfer of services.** To agree Parish Council attendance at proposed meeting regarding this and arrangements for responding to the consultation

17) Dates and Time of Future Meetings

- i. **Future meeting dates:** 19th July 2016; 27th September 2016; 25th October 2016; 29th November 2016; 24th Jan 2017; 21st March 2017 (all subject to confirmation)

It is recommended that pursuant to Schedule 12A, Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, that the public and press should be excluded during discussions of the following items, as they concern matters relating to an individual

18) Pension – to approve arrangements for staging date

19) Clerk's Work From Home Allowance – to confirm amount payable